



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that the Upacharya has been pleased to appoint Prof. Santanu Ray, Department of Zoology to act as Director, Indira Gandhi Centre and Advisor, Foreign Students in addition to his normal duties until further order, in place of Prof. Sudip Basu.

Prof. Sudip Basu and Prof. Santanu Ray are requested to handover and takeover the charge of the office of the Director, Indira Gandhi Centre and Advisor, Foreign Students with intimation to the undersigned.

This is issued with the approval of the competent authority.

Ref. No.REG/OO/**89/1298**
Date 02/01/2020

The undersigned
21/1/2020
Registrar (Acting)
Visva-Bharati

To,

1. Prof. Santanu Ray, Department of Zoology
2. Prof. Sudip Basu

Copy forwarded of information and necessary action to:

1. All Directors/Principals of all Bhavanas/ Vibhagas
2. All Heads of Academic and Non-teaching Departments/ Centres/. Sections
3. Proctor
4. Finance Officer
5. Joint Registrar (Accounts)
6. All Joint Registrars/ JFO/Deputy Registrars/IAO/Assistant Registrars
7. C.M.O./C.S.O/U.E.
8. CS to Vice-Chancellor
9. Assistant Registrar (Meeting) – to report to Karma-Samiti
10. PA to Registrar
11. Pay Fixation Cell
12. University Webmaster – to upload in the University Website
13. Hindi Officer – to translate into Hindi and arrange to upload in the website
14. File