

**VISVA-BHARATI
SANTINIKETAN**



IMPORTANT & URGENT

NOTICE

All concerned are hereby requested to please comply with and assist in implementing the following measures including security, in order to avoid any untoward incident during Vasantotsava on 20th & 21st March, 2019 at Santiniketan.

1. Drop Gates and Barricades: Drop Gates and Barricades shall be erected at following places to regulate traffic:-

List of Drop Gates

- a) Approach from Aurosree Market
- b) Approach to Gurupalli near the house of Dr Sushovan Banerjee
- c) Approach to Gurupalli near the house of Dr Debnath
- d) Approach to Gurupalli near Durjodhan vegetable shop.
- e) Approach to Gurupalli near Durga Mandir.
- f) Main Road near Nisha Hotel
- g) Approach from Central Office
- h) Approach from Sevapally behind Library
- i) Approach from PM Hospital
- j) Main Road near Jivak Medical
- k) Eastern side of Sangit Bhavana entry on Main Road
- l) Western side of Sangit Bhavana entry on Main Road
- m) Approach near "Ding Dong" shop
- n) Approach to Sathi Lodge
- o) Approach near Village Tours & Travel Office
- p) Approach to Balipara
- q) Approach to Siksha Bhavana
- r) Approach to Moitreyi Hostel
- s) Main road near Vinaya Bhavana
- t) Main Road near Kalishayar
- u) Main Road near "Boi Toi"

List of Barricades

- a) Gate in front of "Tin Sangi"- Dasachakra
- b) Approach to Upasana Griha
- c) Approach near Mrinalini Ananda Pathsala
- d) On Nepal Road near Patha Bhavana gate (Other barricades on Nepal road near Canteen and Cheena Bhavana and two approaches leading to this road are being omitted for Vasantotsava 2019. Nepal gate will remain open)

2. Car / Motorcycle parking for General Public

- a) Purba Palli Melaground. Exit and Entry points to be made by Estate Office.
- b) Ratan Palli Ground.

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- c) Parking ground at Mango Grove behind Andrews Hospital, Vinaya-Bhavana. University Engineer shall arrange 2 (two) water points and Estate Office will erect 5 (five) temporary toilets.

Note :- (i) Exact location shall be shown on ground by the JR(Estate) Security Officer.
(ii) Number of Drop Gates may increase on recommendation of Police.

3. Car Parking for Staff / Students of Visva-Bharati.

- a) **Inside the Central Administrative Building.** Staff coming from Bolpur via Fire Brigade- Purbapalli side.
b) **Old Swimming Pool Parking.** Staff coming from SimantaPalli and Sriniketan Area.
c) **Ratan Palli Ground.** Staff coming from Shyambati, Ratan Palli and AbanPalli.
d) **P.R.O. Office/ Axis Bank ATM Parking Area:** for staff coming from Gurupalli, Bhubandanga etc.

Note:- Chauffeur Driven Car shall disembark the Staff /Pensioner/ Invitee / participant at Uttarayan Gate / Sangit Bhavana Gate. However, Chauffeur will park the vehicle to designated parking place as stated above.

4. Two Wheelers' (including cycles and motorcycles) Parking for Staff/Students/ Pensioners of Visva-Bharati.

- a) Rabindra Bhavana parking area.
b) Western Side of Natyaghar.
d) Inside the Central Administrative Building.
e) Staff Club
f) Chatak Parking Area

Note :- i). All Staff / Students / Invitees coming with their Car / Two-Wheeler are requested to carry Visva-Bharati ID Card / Participant Card / Invitee Card.

ii). All vehicles of Visva-Bharati / Hired Vehicles, should have Visva-Bharati logo pasted on the wind shield.

iii). Police is requested to allow the Car/Two-Wheeler up to their designated Car Park as stated in Para 4 & 5 and the Notes there to.

7. Car parking for all Invitees / VVIP is western side of Sangit Bhavana, if no space is available, in that case cars will be parked at Old Swimming Pool Area.

(All above Car Parking / Cycle Parking shall be manned by Security Personnel/ Parking Licensee. Joint Registrar (Estate) is requested to ensure proper marking / segregation of the parking places.



8. General Public Entry points On Foot

- a) By the side Gate of Nisha Hotel, along the Bandh- Ashram Ground, constricted portion of this track should be made worthy of moving by foot by the Engineering section.
- b) Gate No 1 besides VB Coop bank- Uttar Siksha- Ashram Ground.
- c) Aurosree Market Gate- Via Hati Pukur - Ashram Ground.
- d) Nepal Gate – University Canteen- Cheena Bhavana- Uttar Siksha- Ashram Ground.

9. Staff / Students / Invitee of Visva-Bharati Entry Points On Foot.

- a) Entry Point for All Staff , Students, Participants of Dance Procession will be through opposite of Uttarayan Gate.
- b) Entry Point for Participants of Visva-Bharati on the Stage, Invitees of Visva-Bharati and Visva-Bharati Press Card holders shall be through Sangit Bhavana Gate.

Note:-i. Only participants shall be allowed entry by foot upto 6:30am on 21st March 2019 through gate located on southern side, near Dasachakra and Ananda Sadan Hostel for Participants and staff and students.

ii. All staff and students should be in possession of Visva-Bharati Identity Card/ Participant's Card / Invitee Card.

10. No Vehicle Parking Area on the Road side on 20th and 21st March, 2019

- a) On the Road side of Nisha Hotel to Sangit Bhavana Gate.
- b) Inner Road Sangit Bhavana and Road leading to core Ashrama Area
- c) Imaginary line joining Sangit Bhavana Gate along the Road Sangit Bhavana, Road Aurosree Gate – Hati Pukur, along the Road southern boundary of Ashram Ground, Northern Boundary of Gurupalli – Dwijabiram, along the road SBI Gate – Post Office More, along the Road Post Office to Sangit Bhavana Gate.

Note:- i) Only Fire Tender, Ambulance, OB Van of Doordarshan, Power supply van of Doordarshan, Vehicle of Ministry of Tourism, Vehicle carrying musical instruments and Participants / Staffs / Students / Invitees on Wheel Chair shall be allowed up to main Stage area in the Ashrama Ground.

11. General Traffic Movement on 21st March, 2019 (6:00 a.m. to 12:00 noon.)

General Traffic coming from Shyambati Area for going to Bolpur may be diverted at the discretion of the State authorities from Jibak Medical Area through Ratan Palli – Jora Bari – N.C.C Office – Fire Brigade – Super Market and beyond. The diversion for traffic coming from Bolpur for going to Shyambati shall be vice-versa.


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General Instructions 20th & 21st March, 2019.

1. Security

- i. Patrolling of Ashram Area shall be carried out by university security personnel along with police from 6:00 p.m. to 10:00 p.m. on **20th & 21st March, 2019.**
- ii. Ashram Area shall be cleared of all persons from outside and Students/Staff of Visva-Bharati at 9:30 p.m. on 20th March'19 and at 9:00p.m. on 21st March'19.
- iii. Ashram Ground shall be patrolled between 12:00 hrs to 6:30 p.m. on 21st March, 2019, by Vigilance Team consisting of police and university security personnel to ensure that no one occupies the Ashram ground beforehand.
- iv. University Security Personnel are requested to man all the gates along with the Police and Volunteers.
- v. Mrinalini Gate and Gate near Mandir shall remain closed except during Vaitalik on 20th & 21st March, 2019.
- vi. For Vaitalik and after the morning programme and evening programme on 21st March, 2017, University security personnel and teachers of Patha Bhavana will provide safe passage to participants of Patha-Bhavana from stage area to their respective hostel area by creating human chain, if required.
- viii. CCTV shall be installed as per direction of Police.
- ix. The core Ashrama area/ campus shall be vacated by Police and VB security personell after Baitalik at 9.30pm on 20th March 2019 , after 12:00 noon on 21st March 2019 after the conclusion of the program.
- x. Area adjacent to Upasana Griha and Chatim tala may be vacated by VB Security personnel and Police immediately Baitalik at 5:30 am on 21st March 2019.

Note:-

i) **Security Office shall ensure all the above points. Security Officer will keep all the keys of the Gates of Ashram Area including Ashram Ground and toilet etc.**

ii) **iii) Estate Office shall keep the iron Gate by the side of SBI open on 21st March, 19.**


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2. Miscellaneous Instructions :-

- i) Police Camp shall be set up besides Vinaya Bhavana.
- ii) All Signage / Route Marking shall be done by Estate Office. Route Marking shall be completed 4:00 p.m. on 20th March, 2017.
- iii) Frescoes on Patha Bhavana Office Area and Kalobari should be protected by barricade. University Engineer is requested to ensure the same.
- iv) All Pay and Use Toilets at Purba Palli Ground, Ashram Ground and Old Swimming Pool Area shall be activated by Estate Office. This office will also ensure establishing of Biodegradable toilet (20 numbers) along eastern side of fencing of Hati Pukur and other places as per discretion of the Estate Office. Estate Office shall also organize Mobile toilets from Municipality. Estate Office shall also establish sufficient toilets at the parking Area Vinaya Bhavana Mango Grove.
- v) Toilet located by the side of the Uttarayan Main Gate shall be kept open from 6:00 a.m. to 6:00 p.m. on 21st March' 17. Adhyaksha Rabindra Bhavana is requested to ensure the same.
- vi) Six numbers of Water Points shall be established by Estate Office with help of Bolpur Municipality at Ashram Ground near Hati Pukur Area. They will also establish potable water points on payments at other location as per the discretion of Estate Office the same location and near stage area as well. Water points shall also be arranged at car parking area Vinaya Bhavana/others car parking.
- vii) Dry Rehearsal shall be carried out at 9:00 a.m. on 20th March'19. All concerned persons are requested to be present.
- viii) Invitee Cards, Visva-Bharati Logo for Vehicles, and Volunteer Arm Band written "Vasanta Utsav", shall be distributed by P.R.O. with proper record. Invitee Cards, VB Logo will be given based on written application submitted by the individual concerned to Registrar's Office. Issuance of card to an individual is the sole discretion of the authority. Each card shall bear the stamp and initial of Registrar and name & address of the invite. "ID PROOF MAY BE NEEDED" shall be written on card. PRO and his office shall be assisting Registrar in distributing the above items.
- ix) PRO will send invitation cards to all University guests as per list well in advance and also send vehicles to invitees, if needed, on demand.
- x) Drinking water for participants of Siksha-Satra and Patha Bhavana in Dance Procession by NSS Volunteers. For others, VVIP or participants on stage etc. potable water shall be organized by Karmi Parishad. NCC Cadet shall be deployed in the VVIP Area of

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VB and in the VIP Entry Gate during morning. Evening maximum cadet shall be deployed in VVIP Area.

- xi) Medical Crisis Management Team should be manned by CMO / Medical Officer PM Hospital.
- xii) Separate Public Address system for making any kind of announcement near the Stage Area shall be organized by Engineering section for the Vasanta Utsav.
- xiii) No procession shall be taken out by the students residing in hostel or otherwise in the night of **20th & 21st March, 2019**. Students are requested to extend all co-operation to make the festival a great success.
- xiv) Dy Director Sports Board is requested to remove Iron Gallery and other moveable structure from Ashram Ground for Vasanta Utsav by **12:00 noon of 20th March, 2019**.
- xv) Dy Director Sports Board is requested to arrange opening of the gates on the western sides of the Ashrama Ground by 5.a.m. on 21st March 2019.
- xvi) Gate near USS Hostel and Nepal Gate will be opened by Watch and Ward by 5.a.m. on 21st March 2019. Adequate security arrangements to be made in front of the barricade located on Nepal Road in front of Patha Bhavana gate.
- xvii) Engineering Section is requested to construct Watch Tower and Control Room at Ashram Ground. Height of Tower, Location of Tower and Control Room shall be shown by Police on ground.
- xviii) Flex, reasonably big size, depicting "Direction of Move" of General Public, VVIP, VB Staff, Participant and Invitee to the venue, shall be placed in prominent places in VB Area.

All are requested to extend co-operation to our organizers for celebrating Vasantotsava at Santiniketan.

Note:-1 Sketch of Stage and Peripheral area and programme schedule are attached for information of all concerned.

Note:-2 Vasantotsava is a cultural programme of the students, teachers and staff of Visva-Bharati. It is not meant to be a mass programme like Dolyatra. Public attending the programme are requested to maintain and preserve the spirit of the programme. It is also to be kept in mind that the programme is held in the University campus in a space which is surrounded by Girls' Hostels and the Patha-Bhavana school complex.

University does not have the resources and authority to control law and order and to ensure the safety / security of the public. Police and District administration are responsible for implementation and execution of safety

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/ security measures for the public and for this they may impose reasonable restrictions as per their discretion.

University will not be responsible for any loss due to any accident or calamity caused to any member of the general public in connection with Vasantotsava-2017.

Memo No. REG/98/181
Date: 19th March, 2019

Registrar (Acting)
Visva-Bharati

Copy forwarded for information and taking necessary action to:

- 1) All Directors/Adhyakshas of all Bhavanas / Vibhagas, Visva-Bharati.
- 2) The Dean of Students' Welfare, Visva-Bharati.
- 3) The Proctor, Visva-Bharati.
- 4) The Advisor to Foreign Students, Visva-Bharati.
- 5) The Heads of all Departments/Sections/Centres/Offices, Visva-Bharati.
- 6) The Sub-Divisional Officer, Bolpur Sub-Division, Bolpur, Birbhum.
- 7) The Sub-Divisional Police Officer, Bolpur Sub-Division, Bolpur, Birbhum.
- 8) The Officer in Charge, Bolpur Police Station, Bolpur, Birbhum.
- 9) The I.C. Santiniketan Out Post, Santiniketan, Birbhum.
- 10) The Professor In-Charge, Security, Visva-Bharati
- 11) The Joint Registrar, Estate, Visva-Bharati
- 12) The University Engineer, Visva-Bharati
- 13) Public Relations Office, Visva-Bharati
- 14) The Security Officer, Visva-Bharati.
- 15) Transport Section, Visva-Bharati
- 16) Joint Secretary of Karmi Parishad, Visva-Bharati
- 17) The C.S. to Upacharya, Visva-Bharati.
- 18) Assistant Registrar, Pro-Vice-Chancellor's Office, Visva-Bharati
- 19) The Superintendents/Matrones/Wardens of all Hostels (Boys & Girls), Visva-Bharati.
- 20) The P.A. to Registrar, Visva-Bharati.
- 21) University Web Master: to upload the notice in Visva-Bharati website.

Registrar (Acting)
Visva-Bharati