



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that the following rearrangement of official duties is made in the interest of the University with immediate effect.

Sl.No.	Name & Designation	From	To
1.	Shri Ramkrishna Sarkar Office Assistant	Examination Section	Establishment Section
2.	Shri Sushobhan Banerjee Office Assistant	Patha Bhavana	Examination Section

Head(s) of the Department(s) concerned is/are requested to release the above incumbent(s) immediately to enable them to join the new place of posting(s). The joining report may be sent to the undersigned through the Head(s) of the Department(s) concerned.

No. Estab/E-III/O.2

Date: 08.12.2021


Registrar (Acting)
Visva-Bharati

To,

1. Persons concerned | Through Head of the
Department concerned

Copy forwarded for information and necessary action to:

1. Directors/ Principals of Bhavanas/Vibhagas
2. Heads of Academic and Administrative Departments/Centres/Sections
3. Principal, Patha Bhavana
4. Finance Officer
5. Joint Registrar (Accounts)
6. Joint Registrar (Examinations)
7. Deputy Registrar (Establishment)
8. Joint Registrar & CS to Vice-Chancellor
9. In-Charge, Hindi Cell – to translate into Hindi and arrange to upload in the University website
10. PA to Registrar
11. University Webmaster – to upload in the University Website
12. File