

VISVA-BHARATI SANTINIKETAN

OFFICE ORDER

The undersigned is directed to convey that the following re-arrangement of official duties are being made in the interest of the University with immediate effect:

 Shri Asit Garai (ID No 1997112) Laboratory Assistant is hereby posted at Department of Chemistry, Siksha Bhavana. Shri Garai shall report to the Head of the Department, Department of Chemistry henceforth.

The above issues with the approval of the competent authority.

Registrar (Acting) Visva-Bharati

Memo No: REG/O. O/89/322.

Date: 10.06.2019

To

Shri Asit Garai Laboratory Assistant

Copy forwarded for information and necessary action to:

- 1. All Directors/ Principals
- 2. All Heads of Teaching and Non-Teaching Departments/ Sections
- 3. Principal Siksha Bhavana
- 4. Head of the Department, Department of Chemistry
- 5. Principal Siksha Satra
- 6. Finance Officer
- 7. Internal Audit Officer
- 8. C.S. to Vice Chancellor
- 9. P.A. to Registrar
- 10. University Webmaster: With a request to upload in the website.
- 11. Personal Files (1)