



VISVA-BHARATI
SANTINIKETAN

NOTIFICATION

Sub.: Regularization of absence during Covid-19 epidemic lockdown period

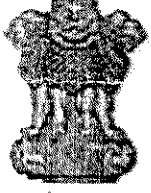
This is for information of all concerned that the University Grants Commission vide its letter no. F. 25-4/2007 (CU) dated June 30, 2021 has attached an Office Memorandum of Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training vide F.No. 14029/5/2019-Estt. (L) (Pt.2) dt. 28/07/2020, which, along with subsequent modifications/amendments/ clarifications, if any, issued by the Government of India/ UGC time to time, are being adopted for dealing with cases of regularisation of absence, subject to ratification by the Executive Council.

Ref.No. V.B/EST-II/40/
Dated 20/11/2021

Registrar (Acting)
Visva-Bharati

Copy forwarded for information and necessary action to :-

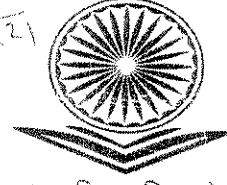
1. All Directors/Adhyakshas of Bhavanas/Vibhagas
2. Heads of all Academic & Non-Academic Departments/Sections
3. Finance Officer
4. Joint Registrar and C.S. to Vice-Chancellor
5. Internal Audit Officer
6. Assistant Registrar (Meeting): for ratification *in the E.C.*
7. P.A. to Registrar
8. In-charge, Hindi Cell : to translate into Hindi and arrange to upload in the University Website
9. University Webmaster: to upload it, in the University Website



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission
शिक्षा मंत्रालय, भारत सरकार
(Ministry of Education, Govt. of India)
कमलपुराहा जफर मार्ग नई दिल्ली - 110 002
Bahadurshah Zafar Marg, New Delhi-110002
Phone : 011-23604309,

M-5
15.11.21



ज्ञान-विज्ञान विमुक्तये

20/11/21
20/11/21

F.No.25-4/2007(CU)

June, 2021

The Registrar
Visva Bharati
Shantiniketan - 731235
West Bengal

30 JUN 2021

Subject:- Clarification on regularization of absence during Covid-19 epidemic lockdown period-regarding.

Sir/Madam,

The undersigned is directed to enclose herewith a copy of OM No. F.14029/5/2019-Estt. (L)(Pt.2) dated 28.7.2020 received from Joint Secretary, Govt. of India, Ministry of Personnel, Public Grievances and Pension, Department of Personnel & Training, New Delhi on the above subject and to request you to regulate the period of absence strictly as per above clarifications.

Yours faithfully,

(A.S.Sajwan)
Under Secretary

Encl: as above

1697

F.No.14029/5/2019-Estt.(L)(Pt.2)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

Old JNU Campus, New Delhi 110 067
Dated: 28.07.2020

OFFICE MEMORANDUM

Subject: Clarification on regularization of absence during COVID-19 epidemic lockdown period - regarding.

This Department has been receiving several references/queries from Central Government employees who proceeded on leave, with station leave permission, but could not report for duty due to non-availability of public transport / flights and restrictions on inter/intra state movement of persons as per Ministry of Home Affairs' Orders from time to time, to contain the spread of COVID-19 pandemic in the country. The same have been considered and the following clarifications relating to regularization of period of absence during the period of lockdown are issued in the matter:

Sl. No.	Situation	Clarification
1.	Government Servants who were on official tour and were unable to return to their Headquarters (HQs) due to non-availability of Public Transport.	Deemed to have joined duty on the date of expiry of official tour, if intimation in any form, indicating difficulty in joining duty due to non-availability of public transport/flights, has been given by the Government servant to the office.
2.	Government servants who were on leave prior to issue of lockdown orders with effect from 25.03.2020 and the leave ended during lockdown period.	Deemed to have joined duty from the date of expiry of leave, if intimation in any form, indicating difficulty in joining duty due to non-availability of public transport/flights has been given by the Government servant to the office. In case of leave on medical grounds, this is subject to production of medical/fitness certificate.
3.	Government servants who left HQ on the week-end prior to lockdown, i.e. 20.03.2020 (Friday), but could not return to HQ on 23.03.2020 (Monday) due to non-availability of transport.	Deemed to have joined on 23.03.2020, if intimation, in any form indicating difficulty in joining duty due to non-availability of public transport/flights has been given by the Government servant to the office.

4. Government servants who were on leave prior to issue of orders on lockdown with effect from 25.03.2020 and the leave expired during the lock down period, but who wish to curtail the leave before expiry and join duty.	Curtailement of sanctioned leave may not be agreed to, unless allowed by the leave sanctioning authority only in rare cases based on official exigency. From the date following the date of expiry of leave during the period of lockdown, the employee may be deemed to have joined duty.
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2. All the Ministries/Departments and their attached/subordinate offices are directed to regulate the period of absence strictly as per above clarifications and unnecessary references to DoPT on the subject may be avoided.

Satyajit Mishra

(Satyajit Mishra)
Joint Secretary to the Government of India

10:

1. All the Ministries / Departments of Government of India.
2. NIC Cell, DoPT, with a request for uploading on the website of this Department.