



**VISVA-BHARATI  
SANTINIKETAN**

**OFFICE ORDER**

The undersigned is directed to convey the approval of the competent authority that Shri Soumyendra Sen, Joint Registrar, Development Section will look after the RTI, HBA & Statistics Section in addition to his normal duties as Joint Registrar (Development). Statistics Cell is being merged with the HBA & Statistics Section and the functions of the Statistics Cell (NIRF, CU Portal, etc.) will henceforth be performed by the HBA & Statistics Section. He will also function as CAPIO of the University until further order.

Staff members of Pay Cell will report to Joint Registrar (Establishment) through Section Officer (File Section) instead of Section Officer (HBA & Statistics Section).

No- REG/00/89/1318  
Date- 17/01/2020

  
Registrar (Acting)  
Visva-Bharati

To,

1. Shri Soumyendra Sen, Joint Registrar, Development Section

**Copy forwarded for information and necessary action to:**

1. All Directors/Principals of all Bhavanas/ Vibhagas
2. All Heads of Academic and Non-teaching Departments/ Centres/Sections
3. Proctor
4. Finance Officer
5. Joint Registrar (Accounts)
6. All Joint Registrars/ JFO/Deputy Registrars/IAO/Assistant Registrars
7. C.M.O./C.S.O/U.E.
8. CS to Vice-Chancellor
9. Assistant Registrar (Meeting)
10. PA to Registrar
11. Pay Fixation Cell
12. Hindi Officer - to translate into Hindi and arrange to upload in the University website
13. University Webmaster - to upload in the University Website
14. File