



VISVA-BHARATI
SANTINIKETAN

OFFICE ORDER

In terms of the UGC's communication Vide No. F-4-5/2009 (JCRC) dated 09/07/2010 and DOPT's OM No. 35034/3/2008-Estt. (D) dated 19/05/2009 and DOPT's OM No. 35034/3/2015 dated 22.10.2019-Estt., the Vice-Chancellor constituted the screening committee for implementation of MACP scheme for non-teaching employees of the University.

Based on the recommendations of the Screening Committee made on 19/08/2025, the Upacharya, subject to ratification by the Executive Council, has been pleased to pass order that MACP would be granted to the following Non-teaching employees as mentioned against each employee.

Sl. No.	ID No.	Name of the employee	D.O.B.	Date of initial joining In Visva-Bharati with post & pay scale	Promotion/financial up gradation if any with pay scale & date of effect.	Date of 10 years from the date of joining	Date of 20/30 years' service	Present designation & date of joining of present post	Core pay scale of the present post approved by Govt. of India/UGC	Pay scale presently enjoyed by the employee	Pay scale to be granted under MACP Scheme	Date of effect	MACP granted/Remarks
1	2002083	Smt. Debjani Majumder Nursing Officer, P.M.Hospital	15/01/1967	17/07/2002 Nursing Officer PB-2, GP-4200/- Level-6 4600/ (Revised)	1st MACP PB-2, GP-4800/- Level-8 17/07/2012	17/07/2012	17/07/2022	Nursing Officer 17/07/2002	PB-2, GP-4600/- Level-7	PB-2, GP-4800/- Level-8	PB-2, GP-5400/- Level-9	17/07/2022	2nd MACP
2	2001109	Smt. Susmita Chakraborty Section Officer, Patha-Bhavana	06/03/1970	30/06/2001 Computer Assistant PB-1, GP-2400/- Level-4	Promotion- Sr. Assistant PB-2, GP-4200/- Level-6 27/03/2008 Promotion- Section Officer PB-2, GP-4600/- Level-7 31/12/2013	30/06/2011	30/06/2021	Section Officer 31/12/2013	PB-2, GP-4600/- Level-7	PB-2, GP-4600/- Level-7	PB-2, GP-4800/- Level-8	31/12/2023	3rd MACP

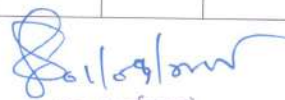
8/01/09/2025

कुलराशि (कार्यवाहक)
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3	2000061	Sri Sanjib Mandal Superintendent, Garden Section Santiniketan	04/12/1974	26/06/2000 Overseer PB-1, GP- 2800/- Level-5	1 st MACP PB-2, GP- 4200/- Level-6 26/06/2010 Promotion- Superintendent PB-2, GP- 4600/- Level-7 31/01/2013	26/06/2010	26/06/2020 26/06/2030	Superintendent 31/01/2013	PB-2, GP- 4600/- Level-7	PB-2, GP- 4600/- Level-7	PB-2, GP- 4800/- Level-8	31/01/2023	3 rd MACP
4	2012030	Sri Sandip Baul Technical Assistant, Kala-Bhavana	11/01/1976	05/07/2012 Technical Assistant PB-1, GP- 2800/- Level-5	—	05/07/2022	05/07/2032	Technical Assistant 05/07/2012	PB-1, GP- 2800/- Level-5	PB-1, GP- 2800/- Level-5	PB-2, GP- 4200/- Level-6	05/07/2022	1 st MACP
5	2012003	Sri Biswajit Sahu Accompanist, Sangit-Bhavana	26/06/1975	05/01/2012 Accompanist in Tabla, Pakhwaj and Khole PB-2, GP- 4200/- Level-6	—	05/01/2022	05/01/2032	Accompanist in Tabla, Pakhwaj and Khole 05/01/2012	PB-2, GP- 4200/- Level-6	PB-2, GP- 4200/- Level-6	PB-2 GP- 4600/- Level-7	05/01/2022	1 st MACP
6	2002029	Sri Sovan Mete Skilled Labour, P.M.Hospital	11/01/1969	11/02/2002 Skilled Labour PB-1, GP-1800/- Level-1	1 st MACP PB-1, GP-1900/- Level-2 11/02/2012	11/02/2012	11/02/2022	Skilled Labour 11/02/2002	PB-1, GP- 1800/- Level-1	PB-1, GP- 1900/- Level-2	PB-1, GP- 2000/- Level-3	11/02/2022	2 nd MACP
7	1998027	Sri Lakh Hazra Skilled Labour, Agriculture Farm, P.S.B.	03/01/1978	24/07/1998 Skilled labour PB-1, GP- 1800/- Level-1	1 st MACP PB-1, GP-1900/- Level-2 01/09/2008	24/07/2008	24/07/2018 24/07/2028	Skilled Labour 24/07/1998	PB-1, GP- 1800/- Level-1	PB-1, GP- 1900/- Level-2	PB-1, GP- 2000/- Level-3	24/07/2018	2 nd MACP

80/07/2023
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8	2002070	Sri Dhiren Das Machineman, Silpa-Sadan	21/03/1967	07/04/2002 Machineman Helper PB-1, GP-1800/- Level-1	Promotion- Machine man PB-1, GP-2000/- Level-3 21/05/2011	07/04/2012	07/04/2022 07/04/2032	Machine Man 21/05/2011	PB-1, GP- 2000/- Level-3	PB-1, GP- 2000/- Level-3	PB-1, GP- 2400/- Level-4	21/05/2021	2nd MACP
9	2000079	Smt. Parbati Soren Hostel Attendant	07/01/1968	27/07/2000 Attendant (Sevika) PB-1, GP-1800/- Level-1	1st MACP PB-1, GP-1900/- Level-2 27/07/2010	27/07/2010	27/07/2020	Attendant (Sevika) 27/07/2000	PB-1, GP-1800/- Level-1	PB-1, GP- 1900/- Level-2	PB-1, GP- 2000/- Level-3	27/07/2020	2nd MACP
10	2001052	Smt Kalpana Birbanshi (Mondal) Sevika, P.M.Hospital	06/10/1978	15/03/2001 Sevika PB-1, GP-1800/- Level-1	1st MACP PB-1, GP-1900/- Level-2 15/03/2011	15/03/2011	15/03/2021 15/03/2031	Attendant 15/03/2001	PB-1, GP- 1800/- Level-1	PB-1, GP- 1900/- Level-2	PB-1, GP- 2000/- Level-3	15/03/2021	2nd MACP
11	2002021	Sri Bam Hazra Sweeper, P.M.Hospital	12/10/1969	11/02/2002 Sweeper PB-1, GP-1800/- Level-1	1st MACP PB-1, GP-1900/- Level-2 11/02/2012	11/02/2012	11/02/2022	Sweeper 11/02/2002	PB-1, GP- 1800/- Level-1	PB-1, GP- 1900/- Level-2	PB-1, GP- 2000/- Level-3	11/02/2022	2nd MACP
12	2012036	Sri Avijit Polen Sr. Assistant, P.M.Hospital	19/03/1983	06/08/2012 Pharmacist PB-1, GP-2800/- Level-5	1st MACP (Financial Upgradation on completion of two years) PB-2, GP-4200/- Level-6 06/08/2014 Promotion Sr. Assistant (PB-2 GP. 4200) 05/12/2023	06/08/2022	06/08/2032 06/08/2042	Pharmacist 06/08/2012	PB-1 GP- 4200/- Level-6	PB-2 GP- 4200/- Level-6	PB-2 GP- 4600/- Level-7	06/08/2024	2nd MACP

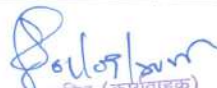


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13	2004036	Sri Joydeb Chattopadhyay Jr. Engineer Engineering Section	15/09/1967	05/11/2004 Overseer Scale of Pay Rs.4500-125-7000/-	Re-designated as Overseer to Jr. Engineer Rs.5000-8000/- w.e.f. 01/01/2006 1 st MACP PB-2 GP-4600/- Level-7 05/11/2014	05/11/2014	05/11/2024	Jr.Engineer 05/11/2004	PB-2 GP-4200/- Level-6	PB-2 GP-4600/- Level-7	PB-2 GP-4800/- Level-8	05/11/2024	2 nd MACP
14	2004050	Sri Bhaswar Nandy Jr. Programme Officer, Palli Samgathana Vibhaga	29/04/1976	17/04/2004 Jr. Programme Officer Scale of Pay Rs. 6500-200-10500/-	1 st MACP PB-2, GP-4800/- Level-2 17/04/2014	17/04/2014	17/04/2024 17/04/2034	Jr. Programme Officer 17/04/2004	PB-2 GP-4600/- Level-7	PB-2 GP-4800/- Level-8	PB-2 GP-5400/- Level-9	17/04/2024	2 nd MACP
15	2009056	Sri Tanup Kumar Nath Jr. Preservation Assistant, Kala-Bhavana	19/01/1972	07/08/2009 Preservation Assistant (Grade-III) Scale of Pay Rs. 4000-100-6000/-	Promotion Junior Preservation Assistant PB-1 GP-2800/- Level-5 01/09/2015	07/08/2019	07/08/2029	Junior Preservation Assistant 01/09/2015	PB-1 GP-2800/- Level-5	PB-1 GP-2800/- Level-5	PB-2 GP-4200/- Level-6	01/09/2025	2 nd MACP
16	2005009	Sri Raghunandan Mahato Peon, Siksha-Bhavana	12/03/1969	24/03/2005 Peon Scale of Pay Rs. 2550-55-2660-60-3200/-	1 st MACP PB-1 GP-1900/- Level-2 24/03/2015	24/03/2015	24/03/2025	Peon 24/03/2005	PB-1 GP-1800/- Level-1	PB-1 GP-1900/- Level-2	PB-1 GP-2000/- Level-3	24/03/2025	2 nd MACP


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17	2014042	Sri Bhaskar Das Cartographer, Vidya-Bhavana	25/03/1985	25/09/2014 Cartographer PB-2 GP-4200/- Level-6	—	25/09/2024	25/09/2034 25/09/2044	Cartographer 25/09/2014	PB-2 GP-4200/- Level-6	PB-2 GP-4200/- Level-6	PB-2 GP-4600/- Level-7	25/09/2024	1 st MACP
18	2005015	Smt. Lachhmi Gupta Research Assistant, Rabindra-Bhavana	09/09/1976	12/05/2005 Research Assistant PB-1 GP-2800/- Level-5	1 st MACP PB-2 GP-4200/- Level-6 12/05/2015	12/05/2015	12/05/2025 12/05/2035	Research Assistant 12/05/2005	PB-1 GP-2800/- Level-5	PB-2 GP-4200/- Level-6	PB-2 GP-4600/- Level-7	12/05/2025	2 nd MACP
19	1999028	Smt. Mita Sarkar (Das) Research Associate, IGCNI, VB.	16/01/1966	07.08.1999 Research Associate, Rs.5500-9000/-	1 st MACP PB-2 GP-4600/- Level-7 07/08/2009	07/08/2009	07/08/2019	Research Assistant 07/08/1999	PB-1 GP-4200/- Level-6	PB-2 GP-4600/- Level-7	PB-2 GP-4800/- Level-8	07/08/2019	2 nd MACP
20	1995007	Jayanta Mukherjee, Peon, Registrar Office	05/02/1970	Peon, 18/03/1995	Granted the 1 st MACP in PB-1, GP-1900, Level-2, 01/09/2008 2 nd MACP, PB-1, GP-2000/- 18/03/2015	18/03/2005	18/03/2015 18/03/2025	Peon 18/03/1995	PB-1, GP-1800/- Level-1	PB-1 GP-2000/- Level-3	PB-1 GP-2400/- Level-	18/03/2025	3 rd MACP
21	1990068	Sri Dilip Kumar Majhi, Skilled Labour	01/02/1966	Peon, 8/12/1990	Granted the 1 st MACP in PB-1, GP-1900 Level-2, 01/09/2008	08/12/2000	8/12/2010 8/12/2020	Peon 08/12/1990	PB-1, GP-1800/- Level-1	PB-1 GP-2000/- Level-3	PB-1 GP-2400/- Level-	8/12/2020	3 rd MACP


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22	2000035	Uttam Mondal Superintendent Palli Siksha Bhavana	12/05/1978	02/12/2006 Overseer Garden (Sc) in the Scale of Pay Rs. 4500-125- 7000/-Vide G/A.19.1 26/11/2006	Promoted to the Post of Superintendent garden in the pay- Band -2, Rs.9300/- 34800/- with GP of Rs.4600 w.e.f. 29.08.2015	29/08/2025	29/08/2035	Superinte ndent Garden 29/08/2015	PB-2 GP- 4600/- Level-6	PB-2, GP 4600/- Level-7	PB-2, GP- 4800/- Level-8	29/08/2025	2nd MACP
23	2004063	Sri Subhas Ghosh Hostel Attendant- I, Patha-Bhavana	15/10/1973	27/12/2004 Hostel Attendant Scale of Pay Rs. 2550-55-2660- 60-3200/-	1st MACP PB-1 GP-1900/- Level-2 27/12/2014	27/12/2014	27/12/2024	Hostel Attendant 27/12/2004	PB-1 GP- 1800/- Level-1	PB-1 GP- 1900/- Level-2	PB-1 GP- 2000/- Level-3	27/12/2024	2nd MACP
24	1998015	Smt. Santana Mahato (Dalal) Sevika	15/01/1966	30/04/1998 Sevika, 2550-3200/-	1st MACP PB-1 GP-1900/- Level-2 01.09.2008	30/04/2008	30/04/2018	Sevika 30/04/1998	PB-1 GP- 1800/- Level-1	PB-1 GP- 1900/- Level-2	PB-1 GP- 2000/- Level-3	30/04/2018	2nd MACP

Pay of the incumbents will be fixed as per rules. However, the grant of higher pay scale is subject to the undertaking that in the event of overpayment, which may be detected at a later stage, the same will be recovered from their pay. Enhanced pay will be disbursed on receipt of the undertaking by the Accounts Office. Representation, if any from the employees concerned, should be made within 30 days from the date of issuance of this order.

Reg. No. Estab./E-III/MACP

Date: 29/08/2025

Copy forwarded for information and necessary action to:

1. Finance Officer – With a request to place it before the Finance Committee for acceptance
2. Deputy Registrar (Establishment)
3. Joint Registrar (Accounts)
4. Internal Audit Officer
5. C.S. to Vice-Chancellor
6. Assistant Registrar (Meeting) – for ratification by the Karma-Samiti
7. PA to Registrar
8. In-Charge Hindi Cell – to translate into Hindi and arrange to upload in the University Website
9. Pay Fixation Cell
10. File Section – to record in the personal file of the person concerned
11. University Webmaster – to upload in the University Website


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