



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that in terms of communication received from the Ministry of Human Resource Development, Department of Higher Education vide No. 11-10/2013-SC/ST dated 12/08/2015, Shri Ajit Kumar Mandal, Joint Registrar (SC/ST Cell) is hereby appointed as Nodal Officer of the University for furnishing information in respect of matters relating to SC, ST, OBC, PwD and Minorities Students and Staff.

Shri Ajit Kumar Mandal, Joint Registrar (SC/ST Cell), as Nodal Officer, will be responsible for coordinating with MHRD for collecting various information/ inputs/ comments/ figures/ data etc. in respect SC, ST, OBC, PwD and Minorities that are required by MHRD.

Details in respect of Shri Ajit Kumar Mandal, Nodal Officer are given below:

1. Name: Shri Ajit Kumar Mandal
2. Designation: Joint Registrar (SC/ST Cell)
3. Office Address: SC/ST Cell, Visva-Bharati, P.O. – Santiniketan, District – Birbhum,
West Bengal, PIN – 731235
4. E-mail: scstcell01@gmail.com
5. Mobile No. +91 7063261126

No. Estab/DR/O.O./17
Date: 08/10/2015


Registrar
Visva-Bharati

Copy forwarded of information and necessary action to:

1. Shri Praveen Kumar, Joint Secretary (A), Ministry of Human Resource Development, Department of Higher Education, SC/ST Cell, Shastri Bhawan, New Delhi
2. Pro-Vice-Chancellor/All Provosts/ Directors/Principals of all Bhavanas/ Vibhagas
3. All Heads of Academic and Non-teaching Departments/ Centres/. Sections
4. Proctor
5. Finance Officer
6. All Joint Registrars/ Deputy Registrars/IAO/Assistant Registrars
7. C.M.O./C.S.O/U.E.
8. CS to Vice-Chancellor
9. PA to Registrar
10. Hindi Officer – to translate into Hindi and arrange to upload in the University website
11. Section Officer (Meeting) – to report to Karma-Samiti
12. University Webmaster – to upload in the University Website
13. File