

VISVA-BHARATI
EXAMINATION SECTION
NOTIFICATION

Subject: Special arrangement for submission of Ph. D. Thesis in online mode during the lockdown period.

The Research Scholars who have completed their research and ready to submit thesis, are unable to submit the same in view of the suspension of normal work of the university due to COVID19 pandemic and subsequent lockdown. Many research scholars have been requesting for special arrangements for submission of their thesis so that, they may get the benefit of completed research degree in their careers at the earliest opportunity.

The university, after taking into consideration the present situation and in the best interest of the students decided following arrangements to overcome the problem. Students who are ready with their thesis after completing all formalities may follow the following steps for online submission of thesis:

1. Scanned copy of the application with due certification from the Supervisor, Head of the Department and Principal of the Bhavana may be sent to the Joint Registrar (Academic & Research) with soft copy of the first page of thesis clearly depicting the title of the thesis duly approved by the Research Board. (email for sending the soft copies: dracad@visva-bharati.ac.in)
2. On getting clearance from the Academic & Research Section the candidate may deposit Thesis Evaluation Fees through SBI Collect (clearly mention "Thesis Evaluation Fees" in the remarks column). Save the challan of payment.
3. Submit soft copies of the following to the Ph.D. unit of the Examination section at the email address vbexamphd@visva-bharati.ac.in
 - a. Soft copy of thesis and synopsis.
 - b. Scanned copy of certificate from Supervisor and Co-supervisor (if any).
 - c. Scanned copy of undertaking/declaration from the candidate.
 - d. Scanned copy of plagiarism verification certificate (URKUND or any other software approved by UGC)
 - e. Scanned copy of SBI Collect Challan in support of payment of thesis evaluation fees.
 - f. Scanned copy of clearance from the Academic & Research Section.
 - g. Scanned copies of mandatory publications for submission of thesis.
4. On successful completion of the above formalities, the examination section will issue a provisional thesis submission certificate.
5. The candidates availing online thesis submission facility shall have to clear their dues, if any, with the Accounts Department. After clearing the dues, they shall have to submit the prescribed number of hard copies of their thesis to the Examination Section within 30 days from the date of opening of lockdown in the state/state of residence of the candidate, failing which their result shall be withheld.

The above arrangements shall be available only for the period of lockdown in the state or the state of residence of the candidate.

Memo. No. Exam. E.8.9/2021-2022 dated 28.05.2021


Joint Registrar (Examinations)
Visva-Bharati *S Roy*

Copy to:

1. All Principals of Bhavanas and Heads of Teaching Departments/Centres
2. Joint Registrar (Academic & Research)
3. Joint Registrar (Accounts)
4. Deputy Registrar & C. S. to Vice-Chancellor
5. In Charge, Visva-Bharati Computer Centre: with the request to kindly upload on the University website
6. Assistant Registrar (Examinations)
7. P. A. to the Registrar