## विश्वভात़्जी विश्वभारती VISVA-BHARATI



## OFFICE ORDER

The undersigned is to convey that the following re-arrangement of official duties is made with immediate effect until further order.

| S1.No. | Name & Designation                       | From                     | То                   |
|--------|------------------------------------------|--------------------------|----------------------|
| 1.     | Shri Palton Hembrom,<br>Office Assistant | Store & Purchase Section | Watch & Ward Section |

Head of the Department concerned is requested to release the above incumbent immediately to enable him to join the new place of posting. The joining report may be sent to the undersigned within three days from the issuance of this office order through the Head of the Department concerned.

No. REG/O.O/89/97

Date: 02.07.2021

Registrar (Acting) Visva-Bharati

To.

Shri Palton Hembrom | Through Head of the Department concerned

## Copy forwarded for information and necessary action to:

- 1. Finance Officer
- 2. Joint Registrar (Establishment)
- 3. Joint Registrar (Accounts)
- 4. Deputy Registrar & CS to the Vice-Chancellor
- 5. Assistant Registrar, In-Charge, Store & Purchase Section
- 6. Assistant Registrar, In-Charge, Security
- 7. PA to Registrar
- 8. University Webmaster to upload in the University Website
- 9. Personal File