



**Visva-Bharati
Santiniketan**

NOTICE

The undersigned is directed to convey that an urgent meeting with the following officials will be held on 14/01/2020 (Tuesday) at 3.30 p.m. in the Conference Hall of Central Library, Visva-Bharati.

Hon'ble Vice-Chancellor will chair the meeting.

All are requested to kindly make it convenient to attend the meeting.

Officials :

1. All Directors
2. All Principals of the Bhavanas / Vibhaga
3. Registrar
4. Finance Officer
5. Proctor
6. All HOD's
7. Chief Medical Officer, Pearson Memorial Hospital
8. In-Charge, Computer Centre
9. All Joint Registrars / All Deputy Registrars / All Assistant Registrars
10. Special Officer, Rabindra Bhavana
11. University Engineer
12. Deputy Registrar & C.S. to Vice-Chancellor
13. University Librarian(Offg.), Central Library
14. Chief Security Officer (Offg.)
15. Joint Secretaries, Karmi-Parishad
16. Shri Rajesh K.V., Sangit Bhavana
17. Prof. Aravindo Mandal, Silpa Sadana
18. Prof. Biplab Loho Choudhury, CJMC
19. Dr. Ajoy Kumar Das, Dept. of Japanese
20. Dr. Prashant Meshram, Joint Registrar(Academic & Research)
21. Shri Debabrata Hazari, Assistant Librarian
22. Shri Bidyut Sarkar, Dept. of Computer & System Science
23. Shri Asit Garai, Department of Chemistry

Memo No. REG/Notice/93/1305

Date: 13th Jan., 2020


13/1/2020
Registrar (Acting)
Visva-Bharati

To: All Officials as stated above

Copy to:

1. Dy. Registrar and C.S. to Vice-Chancellor
2. Assistant Registrar (Meetings) – *With a request to arrange for Tea & Snacks.*
3. Section Officer, Development Section – To render secretarial assistance.
4. P.A. to Registrar
5. University Webmaster - *To upload it in the University Website.*
6. Hindi Officer - *To translate in Hindi language and upload it in the University Website.*