

VISVA-BHARATI SANTINIKETAN

OFFICE ORDER

The undersigned is to convey that the following transfer is made in the interest of the University.

Sl. No.	Name & Designation	From	То
1.	Shri Ahmed Hussain Driver ID No. 2012037	Granthana- Vibhaga, Kolkata	Transport Section, Santiniketan

Head of the Department concerned is requested to release the above incumbent immediately to enable him to join the new place of posting. The joining report may be sent to the undersigned through the Head of the Department concerned.

No- Estab/DR/OO/25:2 Date- 12/11/2018

To,

Person concerned | Through Head of the | Department concerned

Copy forwarded for information and necessary action to:

- 1. Director, Granthana-Vibhaga
- 2. Finance Officer
- 3. Joint Registrar (Accounts)
- 4. Joint Registrar (Establishment)
- 5. Assistant Registrar In-Charge Transport Section
- 6. CS to Vice-Chancellor
- 7. PA to Registrar
- 8. Hindi Officer to translate into Hindi and arrange to upload in the University website
- 9. University Webmaster to upload in the University Website
- 10. Personal File