

## Visva-Bharati Santiniketan

## NOTICE

I am directed to convey that Upacharya desires to meet with all the nonacademic staff members of the University on 10th June, 2019 at 4:00 p.m. at Lipika Auditorium, Visva-Bharati.

All Non-academic staff members of the University are requested to kindly attend the meeting positively.

Memo No. REG/Notice/93/916

Date: 07.06.2019

Visva-Bharati

## Copy to:

- 1. All Directors / Principals of all Bhavanas / Vibhagas
- 2. All Heads of Academic and Non-teaching Departments/ Centres/ Sections/ Sadana
- Dean of Students Welfare, Visva-Bharati
  Faculty-in-Charge of Security
  Finance Officer

- 7. Joint Registrar (Accounts)
- 8. All Joint Registrars / JFO / Deputy Registrars / IAO / Assistant Registrars
- 9. C.M.O. / C.S.O. / U.E
- 10. C.S. to Vice-Chancellor
- 11. DR cum C.S. to Vice-Chancellor
- 12. JR (Estate and In-Charge, Legal Cell)- With a request to do the needful
- 13. AR (PRO): With a request to arrange Tea, Snacks and Water
- 14. P.A. to Registrar
- 15. Hindi Officer to translate into Hindi and arrange to upload in the University Website
- 16. University Webmaster to upload in the University Website