

VISVA-BHARATI
SANTINIKETAN

Ref.No.EST/E-II/T.11.1(EL-LTC)

Date:23/02/2015

The Deputy Registrar (Accounts)
Visva-Bharati, Santiniketan

Sub: Approval towards 10 days encashment of Earned Leave for availing Leave Travel Concession (LTC)

The undersigned is directed to convey that the competent authority has been pleased to accord sanction towards encashment of 10 days Earned Leave in favour of the following employees of Visva-Bharati for availing LTC.

It may further be noted that 10 days leave encashment would be made to the employees who have submitted LTC final bills for adjustment.

It may be ensured that all LTC advances are to be adjusted within a maximum period of three (3) months from the date of completion of journey.

Details are given below:-

Sl. No.	Name, Designation	I.D. No.	Availed during the year	Amount (Rs.)
1.	Sri Ajit Dhatri, Mali, Vinaya-Bhavana, V.B.	1992024	2014	7,914/-
2.	Prof. Alak Kumar Dutta, Computer & Syatem Science, Siksha-Bhavana, V.B.	2007003	2014	44,988/-
3.	Smt Arati Harijan, Sweeper, P.M.H., V.B.	1992032	2014	7,914/-
4.	Sri Arun Kumar Sharma, Asstt. Prof., Silpa-Sadana, P.S.V., V.B.	1982036	2014	27,310/-
5.	Sri Asit Baran De, Sr. Asstt.,E-II, V.B.	1988068	2014	12,689/-
6.	Sri Bablu Kumar Porel, Office Asstt., C.T.C.,V.B.	2001091	2014	7,487/-
7.	Sri Bidur Bagdi, Hostel Attndant, Vinaya-Bhavana, V.B.	1984038	2014	9,108/-
8.	Sri Bimal Mondal, Sr. Book Binder, Rabindra-Bhavana, V.B.	1982019	2015	13,917/-
9.	Sri Debdas Kundu, Asstt. Professor, Deptt. of Chinese, Bhasha-Bhavana, V.B.	2009037	2014	21,625/-
10.	Smt. Kalyani Mondal, Sr. Asstt., Deptt. of Zoology, Siksha-Bhavana, V.B.	1985018	2015	11,564/-
11.	Sri Krishna Gopal Pramanik, Sr. Asstt., Meeting Section, V.B.	1997029	2014	10,785/-
12.	Smt. Niyati Rani Ghosh(Mandal), Sr. Book Binder, Rabindra-Bhavana, V.B.	1983019	2015	13,917/-
13.	Sri Prabir Dey, Office Asstt., Environmental Science Deptt., Siksha-Bhavana, V.B.	1996052	2014	7,825/-
14.	Sri Santanu Kumar Jena, Associate Professor, Silpa-Sadana, P.S.V., V.B.	2009057	2014	33,976/-
15.	Sri Shyamal Kumar Saha, Veterinary Attndt, Deptt. of Zoology, Siksha-Bhavana, V.B.	2000060	2015	7,073/-
16.	Sri Shib Sankar Badyakar, Peon, Vidya-Bhavana, V.B.	1988060	2014	8,301/-
17.	Sri Sukul Hembram, Sweeper, Vinaya-Bhavana, V.B.	2002035	2014	7,059/-
18.	Sri Sumitabha Pal, Associate Professor, Silpa-Sadana, P.S.V., V.B.	2007020	2014	29,544/-
19.	Sri Susanta Mondal, Peon, Accounts' Office, V.B.	2001018	2014	7,059/-
20.	Sri Susanta Rai, Cashier, Accounts'Office, V.B.	1987019	2014	12,586/-
21.	Prof. V.Raman, Deptt. of Philosophy, Vidya-Bhavana, V.B.	1990052	2014	44,954/-
22.	Sri Y. Vasudeva Rao, Asstt. Prof, P.S.B., V.B.	2009052	2014	19,913/-

Necessary steps may please be taken accordingly.

Joint Registrar
(Establishment)

Copy to:-

- P.A. to the Registrar, V.B.
- Personal file (22)
- Persons concerned(22)
- File no.33
- Guard file
- Hindi Officer, Hindi Cell
- ✓ University Webmaster- Kindly upload the office order in the University website