



**VISVA-BHARATI
SANTINIKETAN
OFFICE ORDER**

The undersigned is to convey that the Upacharya, on the recommendation of the Departmental Promotion Committee made in the meeting dated 28/04/2022, is pleased to pass the following order of promotion subject to ratification by the Karma Samati (Executive Council).

Promotion from Junior Assistant –cum-Typist to Office Assistant

Sl. No.	Name of the employee (s)	Present Designation	Promoted as	Authority of the post	Pay scale on Promotion	Remarks
01.	Shri Indrajit Ghosh (E.C. No. 2001057)	Junior Assistant-cum-Typist	Office Assistant	Vice Shri Shyamsundar Das	Level-4 of 7 th CPC (PB-1, Rs. 5200-20200/- with GP-2400/-) PR	Panel-A (Unreserved)
02.	Shri Susanta Mondal (E.C. No. 2001018)	Junior Assistant-cum-Typist	Office Assistant	Vice Shri Bamapada Nayek	Level-4 of 7 th CPC (PB-1, Rs. 5200-20200/- with GP-2400/-) PR	Panel-A (Unreserved)
03.	Shri Basanta Kumar Garai (E.C. No. 2002017)	Junior Assistant-cum-Typist	Office Assistant	Vice Smt Kakoli Majumder	Level-4 of 7 th CPC (PB-1, Rs. 5200-20200/- with GP-2400/-) PR	Panel-A (Unreserved)

The pay of the promotee(s) will be fixed as per rules. Promotion will be effective from the date of joining the promotional post.

The joining report(s) should be sent to the undersigned through proper channel.

Estab/E-III/P-40

Dated 20/07/2022

Registrar (Acting)
Visva-Bharati

To,

All the above incumbents (03)

| Through Head of the Department (s)

Copy forwarded for information and necessary action to:-

01. Adhyaksha, Siksha Satra
02. Finance Officer (Offg.)
03. Professor In-charge, SC/ST Cell
04. Joint Registrar (Accounts)
05. Joint Registrar & C.S. to Upacharya
06. Assistant Registrar (Meeting)- for ratification by the Karma-Samati
07. P.A. to Registrar
08. Pay Fixation Cell
- ✓ 09. University Web Master – To upload in the University Web site
10. In-charge of Hindi Cell – To translate in to Hindi and arrange to upload the Hindi version in the University Website
11. File (03)