



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that the following rearrangement of official duties is made temporarily to help Bhasha Bhavana for preparing the relevant data for NAAC evaluation with immediate effect.

Sl.No.	Name & Designation	From	To
1.	Shri Santosankar Dasgupta Sr. System Analyst	Computer Centre	Bhasha Bhavana
2.	Shri Prasun Kanti Das System Programmer	Computer Centre	Bhasha Bhavana

Head of the Department concerned is requested to release the above incumbent(s) immediately to enable to join the new place of posting(s). The joining report may be sent to the undersigned through the Head of the Department concerned.

No. REG/O.O/89/77
Date : 14.07.2020

Shri Kanti 14/7/2020.
Registrar (Acting)
Visva-Bharati

To,

1. Shri Santosankar Dasgupta, Sr. System Analyst
2. Shri Prasun Kanti Das, System Programmer

Copy forwarded for information and necessary action to :

1. All Directors/ Principals of all Bhavanas/Vibhagas
2. Principal, Bhasha Bhavana
3. All Heads of Academic and Non-teaching Departments/Centres/Sections
4. Finance Officer
5. Joint Registrar (Establishment)
6. Joint Registrar (Accounts)
7. All Joint Registrars/ Deputy Registrars/ IAO/ Assistant Registrars
8. C.M.O./U.E/Prof.-in-Charge, Security
9. Deputy Registrar & CS to Vice-Chancellor
10. PA to Registrar
11. Hindi Officer - to translate into Hindi and arrange to upload in the University website
12. University Webmaster - to upload in the University Website
13. File