## বিশ্বভারতী

विश्वभारती

#### VISVA-BHARATI



### CORRIGENDUM

In partial modification of the Office Order towards re-arrangement of officials duties of some non-teaching employees in the university as circulated vide No. REG/O.O/89/539 dated 23.03.2021, this is to inform all concerned that:

- The designation of Smt. Lekha Chakraborty (Chattaraj) is to be read as Office Assistant in place of Senior Assistant.
- 2. The designation of Sri Sakshi Gopal Saha is to be read as Senior Assistant in place of Office Assistant
- 3. The designation of Sri Amar Prasad Shaw is to be read as Office Assistant in place of Junior Assistant

Other contents of the Office Order will remain unaltered.

No. REG/O.O/89/543

Date: 24.03.2021

Registrar (Acting)

Visva-Bharati.

To,

## Persons concerned: through Controlling Officers

# Copy forwarded for information and necessary action to:

- 1. Director, Rabindra Bhavana
- 2. Director, IGCNI
- 3. Principal, Palli Samgathana Vibhaga
- 4. Principal, Kala Bhavana
- 5. Principal, Siksha Satra
- 6. Dean of Students Welfare
- 7. Proctor, Visva-Bharati
- 8. Head, Palli Charcha Kendra
- 9. Co-Ordinator, CMELLCS
- 10. Finance Officer (Acting)
- 11. Librarian (In-Charge), Central library
- 12. In-Charge, CMO, P.M. Hospital
- 13. Joint Registrar (Establishment)
- 14. Joint Registrar (Accounts)
- 15. Joint Registrar & In-charge, Legal Cell & Estate Office
- 16. Joint Registrar (Examinations)
- 17. University Engineer
- 18. Internal Audit Officer
- 19. Nodal Officer, RTI Portal
- 20. Deputy Registrar & CS to the Vice-Chancellor
- 21. In- Charge, Hindi Cell to translate into Hindi and arrange to upload in the University website
- 22. Assistant Registrar, Central Purchase & Stores
- 23. PA to Registrar
- 24. University Webmaster to upload in the University Website
- 25. File