



Joining Report

The following Faculty has taken over the charge of Student Coordinator, Department of Chinese Language & Culture, Bhasha Bhavana, Visva-Bharati. The details are furnished below.

| Sl. No. | Name of Student Coordinator, Department of Chinese Language & Culture, Bhasha Bhavana, Visva Bharati                         | Vide Office order No. & Date                  | Department/ Bhavana                                                     | Date of Joining w.e.f |
|---------|------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------------------|-----------------------|
| 1.      | <b>Smt. Tandrima Pattrea</b><br><br>Associate Professor,<br>Department of Chinese<br>Language and Culture,<br>Bhasha Bhavana | Estab./E-I/AOH&IC/2026-27<br>dated 08.09.2026 | Department<br>of Chinese<br>Language &<br>Culture,<br>Bhasha<br>Bhavana | 09.09.2026            |

**Memo No: Estab./E-I/AOH & IC/2026-27**  
**Date: 10.09.2026**

**Assistant Registrar (Recruitment)**  
**Visva-Bharati**

**To,**

- 1). Smt. Tandrima Pattrea, Associate Professor, Department of Chinese Language and Culture, Bhasha Bhavana.

**Copy forwarded for information & necessary action to:**

01. Directors/ Principals of all Bhavana / Vibhaga
02. Heads of all Departments / Centres / Sections.
03. Finance Officer/Joint Registrar(Accounts)/ JFO-IA
04. Proctor / Dean / Deputy Dean of Student Welfare.
05. Chief Medical Officer / Professor-In-charge of Security / Professor-In-charge of University Engineer Section.
06. All Joint Registrar / Deputy Registrar / All Assistant Registrar
07. Joint Registrar & C.S to Upacharya
08. Assistant Registrar (Meeting)
09. In-Charge, Hindi Cell- with a request to translate it into Hindi and arrange to upload in the University Website
10. Section Officer, Registrar Office / Section Officer (E-I, E-II, E-III & File)
11. In-Charge Computer Centre –with a request to upload it in the University Website
12. Personal File.