



VISVA-BHARATI
SANTINIKETAN

NOTIFICATION

This is to notify for information that the University is going to hold its annual convocation soon. In this connection, the Vice-Chancellor, on the recommendation of the Committee made at its meeting held on 18.10.2019, has been pleased to constitute Core Committee alongwith some Sub-Committees consisting of the following members in order to conduct the ensuing convocation of the University smoothly :

A. Core Committee

1. Upacharya -**Chairperson**
2. Registrar
3. Finance Officer
4. Shri Debasis Datta, Joint Registrar (Examination)
5. Shri Ashok Mahato, Joint Registrar (Estate) & IC Legal
6. Prof. Ashok Kr. Goon, Professor-in-Charge, Security
7. Prof. Sankar Majumdar, Proctor
8. Prof. N.C. Mandal, Dean of Students Welfare
9. Dr. Sanjoy Ghosh, Joint Registrar (Accounts)
10. Dr. Prashant Meshram, Joint Registrar (Academic & Research) /
Shri Prasanta Ghosh, Dy. Registrar (Academic & Research)
11. Dr. Tanmay Nag, Dy. Registrar and Confidential Secretary to VC
12. Shri Kishore Bhattacharya, Patha-Bhavana
13. Shri Debashis Roy, Central Library
14. Smt. Bodhirupa Sinha, Principal, Patha-Bhavana
15. Dr. Jayanta Bhattacharya, Principal, Siksha-Satra
16. All Convener of Sub-Committees
17. Shri Suranjan Ghosh, Assistant Registrar (Exam)- **Member Secretary**

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B. Executive Committee :

1. Dr. Prasenjit Saha, Vidya-Bhavana – **Convenor**
2. Dr. Sudeb Pratim Basu, Deptt. Of English
3. Dr. Subhashree Sanyal, Social Work
4. Dr. Kakali Dutta, Computer & System Science
5. Dr. Aliul Azim, Deptt. Of Japanese
6. Dr. Partha Pratim Roy, Sriniketan Library

C. Lay-Out of Convocation Area, Sitting arrangements, Public Address System and Light Arrangements

1. Shri Amit Sen Gupta, University Engineer – **Convenor**
2. Shri Goutam Kr. Ghoshal, Assistant Engineer
3. Shri Anshuman Biswas, Assistant Engineer
4. Shri Ganesh Mandal, Junior Engineer, Civil
5. Shri Subrata Mandal, Junior Engineer, Electrical
6. Shri Soumya Banerjee, Development Section

D. Accommodation and Transport

1. Shri Anirban Sircar, Public Relations Officer - **Convenor**
2. Dr. Abhijit Thandar, Vinaya-Bhavana
3. Dr. Sentu Mitra, Vinaya-Bhavana
4. Dr. Sujit Paul, Deptt. Life Long Learning & Extension
5. Dr. Kaushik Ghosh, Central Library

E. Invitation Card, Admit Card, Volunteer Badges etc.

1. Shri Anirban Sircar, Public Relations Officer - **Convenor**
2. Shri Krishna Gopal Garai, Indira Gandhi Centre

F. Programme : Song and Vedic Hymns

1. Prof. Nikhilesh Chowdhury, Principal, Sangit Bhavana - **Convenor**
2. Dr. Prasanta Ghosh, Sangit Bhavana
3. Prof. Swastika Mukhopadhyay, Sangit Bhavana
4. Shri Avik Ghosh, Siksha-Satra
5. Shri Soumen Sengupta, Siksha-Satra
6. Smt. Mousumi Das, Patha-Bhavana
7. Shri Karunamoy Majumdar, Patha-Bhavana

G. Alpana and Stage Decoration

1. Prof. Gautam Das, Kala-Bhavana - **Convenor**
2. Shri Sudhiranjan Mukhopadhyay, Former Adhyapaka, Siksha-Satra
3. Smt. Srabani Bhattacharya, Patha-Bhavana

Professor Gautam Das, Kala-Bhavana is requested to co-opt faculty member(s) of Kala-Bhavana alongwith Shri Sudhiranjan Mukhopadhyay and Smt. Srabani Bhattacharya to take appropriate measures for decoration of convocation dais, pandal, alpana, etc. as was done in the previous years.

H. Preparation of Citation and Convocation Book

1. Prof. Abhijit Sen, Department of English - **Convenor**
2. Prof. Amrit Sen, Department of English
3. Prof. Amal Pal, Director (Acting), Rabindra-Bhavana
4. Prof. Narottam Senapati, Principal, Bhasha-Bhavana
5. Prof. Manabendra Mukhopadhyay, Department of Bengali
6. Dr. Subhas Chandra Ray, Department of Hindi

I. Press-Media, Photograph, Doordarshan, Press releases

1. Prof. Manabendra Mukhopadhyay, Deptt. Of Bengali
2. Shri Anirban Sircar, Public Relations Officer – **Convenor**

Prof. Mukhopadhyay and Shri Sircar shall do the needful in consultation with the Upacharya of the University.

J. Medical arrangements / Sanitation and Cleaning

The Chief Medical Officer (CMO), Pearson Memorial Hospital will look after the medical arrangements during the convocation ceremony like earlier years. The CMO, P.M. Hospital will arrange cleaning and sanitation part with the assistance from the Santiniketan Unit and the Mahadal of R.E.C.

K. Security

1. Prof. Ashok Kr. Goon, Professor-in-Charge, Security – **Convenor**
2. Prof. Sankar Majumder, Proctor
3. Additional Superintendent of Police, Birbhum - **Invitee**
4. Sub-Divisional Police Officer, Bolpur, Birbhum – **Invitee**
5. Shri Supriya Gangopadhyay, Chief Security Officer (Offg.)

L. Communication

1. Shri Santasankar Dasgupta, Computer Centre – **Convenor**
2. Shri Prasun Kanti Das, Computer Centre
3. Shri Sumanto Karmakar, Statistic Cell
4. Shri Abbasuddin Mallick, Statistic Cell

Shri Dasgupta is requested to look after the entire communication part of the communication programme providing necessary tele connection at Amra-Kunja, Rathindra Atithi Griha etc.

M. Garden Unit:

1. Dr. Sanjoy Ghosh – **Convenor**
2. Dr. Sanjib Mandal, Garden Section
3. Shri Swapan Hazra, Garden Section
4. Sri Bedan Gharui, Garden Section

N. Budget :


1. Upacharya
2. Finance Officer – **Convenor**
3. Registrar
4. Dr. Sanjoy Ghosh, Joint Registrar (Accounts)
5. All Convenors of different Sub-committees

All Convenors entrusting with different responsibilities should submit their respective proposal for tentative expenditure to be incurred for the convocation to the Finance Officer, Visva-Bharati with a copy to the Registrar, Visva-Bharati well in advance.

All Sub-committees constituted for the purpose for conducting annual convocation of the University are requested to take necessary initiative to start its functioning soon in consultation with the Vice-Chancellor of the University.

This issues with the approval of the competent authority.

Memo. No.REG/Notify/156/1070
Date : 19th October, 2019


19/10/2019
Registrar (Acting)
Visva-Bharati

To :

1. The Chairperson, all Members, Convenors, Invitees of all Sub-Committees

Copy to :

1. Joint Registrar, Examination Section, Visva-Bharati
2. Deputy Registrar & C.S. to the Vice-Chancellor
3. P.A. to the Registrar
4. University Website – *With a request to upload it in the University Website*