



VISVA-BHARATI
SANTINIKETAN

No. Admn/G/G-15/1417

Date: 28.08.2020


Joint Registrar (Accounts)
Visva-Bharati

Sub : Approval for re-engagement of outsourced workers of the University

The undersigned is directed to convey that the competent authority is pleased to approve re-engagement of 381 outsourced workers (**list enclosed**) of the University for the period from 01st August, 2020 to 27th September, 2020 on the existing terms & conditions.

The payment of wages/remuneration to all outsourced workers will be met out of the budget heads as specified against each in the attached list.

Encl : As stated.


28/08/2020
Deputy Registrar (Administration)
Visva-Bharati

Copy forwarded to the following for information with a request to send the proposal regarding re-engagement of workers performing duties under their control for next 89 days to be effective from 30th September, 2020 to Deputy Registrar (Administration) at least ten (10) days before expiry of the existing period of engagement :

1. All Directors/Principals of Bhavanas/Vibhagas of the University
2. Heads of all academic Departments and Administrative Offices/Sections
3. Finance Officer (Acting)
4. Proctor
5. Dean of Student Welfare
6. Chief Medical Officer, Pearson Memorial Hospital
7. Prof.-In-Charge of Security
8. Deputy Registrar & Confidential Secretary to V.C.
9. Internal Audit Officer (Acting)
10. Hindi Officer, Visva-Bharati
To translate it into Hindi and arrange to upload it in the Univ. Website.
11. Section Officer, General Section
12. P.A. to Registrar
- ✓ 13. University Webmaster - To upload it in the University website.



VISVA-BHARATI, SANTINIKETAN

List of outsourced workers of the University for re-engagement from 01.08.2020 to 27.09.2020

Sl. No	Bhavana/Department/Office	Total No. of Workers	Type of Engagement	Wages to be charged from Budget Head
1	Vice Chancellor's Secretariat	2	MIS	Temporary Establishment (Non Academic)
2	Finance Office	1	MIS	Revenue Budget of Finance Office
3	Academic & Research Section	4	1 Computer Assistant + 2 MIS + 1 Office Worker	Temporary Establishment (Non Academic)
4	Legal Cell	1	MTS	Revenue Budget of Legal Cell
5	Administration	3	1 Office Worker + 2 MIS	Temporary Establishment (Non Academic)
6	Examination Section	8	3 MTS (Computer Related Job) + 1 MIS (NAD Scheme)+ 4 MIS	Revenue Budget of Examination Section
7	Establishment Section	1	MIS	Temporary Establishment (Non Academic)
8	Admission Co ordination Cell	2	MIS	Revenue Budget of Admission Co ordination Cell
9	IQAC	2	1 Office Organizer+ 1 Sweeper	(1)Temporary Establishment (Non Academic), (2) Revenue Budget of IQAC
10	Engineering Section	5	2 Pump Attendants + 2 MIS + 1 Drawer	Temporary Establishment (Non Academic)
11	University Library	22	20 for Sweeping & Cleaning + 2 for Stock Maintenance	Temporary Establishment (Non Academic)
12	Computer Center	1	MTS	Revenue Budget of Computer Center
13	Raj Bhasha Cell	1	Sweeping & Cleaning	Revenue Budget of Raj Bhasha Cell
14	Proctor	42	40 Sweepers + 2 Supervisors	Proctor's Office, Cleaning of Hostels & Students Amenities
15	Proctor	25	8 Metrons + 15 Attendants + 2 Sweepers (Patha Bhavana & Other Senior Girls Hostel)	Temporary Establishment (Non Academic)
16	Proctor	8	2 Metrons + 3 Sevikas + 3 Sweepers	Temporary Establishment (Non Academic)
17	Proctor	8	3 Metrons + 5 Sevikas (Patha Bhavana & Senior Girls Hostel)	Temporary Establishment (Non Academic)
18	Proctor	1	Sweeper at Maitree Girls Hostel	Temporary Establishment (Non Academic)
19	Proctor	1	MTS at Patha Bhavana Hostel	Revenue Budget of Patha Bhavana
20	Proctor	1	MTS	Temporary Establishment (Non Academic)
21	Proctor	5	2 Metrons + 3 Attendants (Different Girls Hostels)	Temporary Establishment (Non Academic)
22	Proctor	19	1 Hostel Superintendent + 6 Wardens + 9 Metrons + 3 Sweepers (Different Girls Hostels)	Temporary Establishment (Non Academic)
23	Proctor	4	3 Sweepers (Elmhirst Boys Hostel) + 1 Sweeper (Khoai Girls Hostel)	Temporary Establishment (Non Academic)
24	Dean of Student Welfare	6	3 MTS + 2 Office Workers + 1 Instructor in Yoga & Meditation	Temporary Establishment (Non Academic)
25	Centre for Women Studies	1	Attendant cum Helper	Fund Provided by UGC
26	Public Relations Office	1	Guest House of Granthana Vibhaga	Temporary Establishment (Non Academic)
27	Public Relations Office	2	1 Peon + 1 Attendant	Temporary Establishment (Non Academic)

[Signature]
28/08/2020

Sl. No	Bhavana/Department/Office	Total No. of Workers	Type of Engagement	Wages to be charged from Budget Head
28	Guest Houses	26	9 Sweepers + 16 Attendants + 1 Gardener	Temporary Establishment (Non Academic)
29	Central Transport Cell	5	2 Drivers + 3 Cleaners	Temporary Establishment (Non Academic)
30	Vidya Bhavana	2	Sweeping & Cleaning	Revenue Budget of the Bhavana
31	Deptt. of Anthropology	1	Sweeping & Cleaning	Revenue Budget of the Department
32	Deptt. of Economics & Politics	1	Sweeping & Cleaning	Revenue Budget of the Department
33	Deptt. of Geography	1	Sweeping & Cleaning	Revenue Budget of the Department
34	Deptt. of Philosophy & Comparative Religion	1	MTS	Revenue Budget of the Department
35	Bhasha Bhavana	1	Sweeping & Cleaning	Revenue Budget of the Bhavana
36	Department of Bengali	1	Sweeping & Cleaning	Revenue Budget of the Department
37	Deptt. of Sanskrit, Pali & Prakrit	2	Office Workers	Revenue Budget of the Department
38	P.M. Hospital	2	1 Ward Master + 1 Dental Surgeon	Temporary Establishment (Non Academic)
39	P.M. Hospital	2	1 Security cum Peon cum Medical Attendant + 1 Attendant cum Dresser	Cost of Sweeping & Sanitation Other Charges
40	Rabindra Bhavana	1	Office Organizer	Temporary Establishment (Non Academic)
41	Patha Bhavana	3	Hostel related works	Revenue Budget of the Patha Bhavana
42	Garden Section	69	Cleaning & Up Keep	House keeping of Bhavanas and campus common area
43	Watch & Ward Section	1	Computer & CCTV related work	Revenue Budget of Watch & Ward Section
44	Kala Bhavana	4	MTS	Revenue Budget of Kala Bhavana
45	Sangit Bhavana	5	2 Gardeners + 2 Sweepers & Cleaners + 1 in Library	Revenue Budget of the Bhavana
46	Rabindra Sangit Gaveshana Kendra	2	Sweeping & Cleaning	Revenue Budget of the Kendra
47	Siksha Bhavana	3	1 MTS + 2 Sweepers	Revenue Budget of Bhavana
48	Department of Computer & System Sciences	1	MTS	Revenue Budget of the Department
49	Deptt. of Biotechnology	3	Office & Laboratory work	Revenue Budget of the Department
50	Integrated Science, Education & Research Center	2	1 Attendant cum Peon + 1 Peon cum Sweeper	One Worker from Revenue Budget & another Worker from Temporary Establishment (Non Academic)
51	Department of Physics	1	Sweeping & Cleaning	Revenue Budget of the Department
52	Department of Chemistry	1	Cleaning	Revenue Budget of the Department
53	Department of Zoology	1	Cleaning Toilets & Surroundings	Revenue Budget of the Department
54	Department of Botany	2	1 Gardener + 1 in Laboratory	One Worker from Temporary Establishment (Non Academic) and another Worker from Revenue Budget of the Department
55	Department of Statistics	1	Cleaning & Sweeping Purpose	Revenue Budget of the Department
56	Deptt. of Mathematics	1	Cleaner	Revenue Budget of the Department
57	Vinaya Bhavana	1	Female Sweeper	Revenue Budget of the Bhavana
58	Deptt. of Physical Education & Sport Science	2	MTS	Revenue Budget of the Department
59	Deptt. of Yogic Art & Science	2	MTS	Revenue Budget of the Department
60	PSNS	2	1 Psychological Counsellor + 1 Career Counsellor	Students Amenities

Sl. No	Bhavana/Department/Office	Total No. of Workers	Type of Engagement	Wages to be charged from Budget Head
61	PSNS	1	Pump Operator	Fund received towards monthly contribution from the users of the swimming pool
62	PSNS	24	8 Sports Trainers + 12 Technical Grounds Men + 2 Office Superintendent cum Coaches + 2 Coaches	Temporary Establishment (Non Academic)
63	Palli Siksha Bhavana	10	Farm Workers	Weed Control and Agricultural Farm
64	Palli Siksha Bhavana	1	Office Worker	Revenue Budget of the Bhavana
65	Palli Siksha Bhavana	4	MTS	Weed Control & Agricultural Farm
66	Deptt. of Horticulture & Post Harvest Technology, PSB	1	Laboratory related work	Temporary Establishment (Non Academic)
67	Deptt. of Agronomy, PSB	1	Office Worker	Revenue Budget of the Department
68	Deptt. of Animal Science, PSB	4	Work at Dairy and Poultry Farm	Temporary Establishment (Non Academic)
69	Palli Sangathana Vibhaga	1	MTS	Revenue Budget of the Vibhaga
70	Department of Lifelong Learning & Extension, PSV	1	MTS	Revenue Budget of the Department
71	Deptt. of Rural Studies, PSV	1	Cleaner cum Sweeper	Revenue Budget of the Department
72	Siksha Satra	1	Female Worker	Temporary Establishment (Non Academic)
73	Granthana Vibhaga, Kolkata	1	Book Stall at Chatak, Santiniketan	Temporary Establishment (Non academic)
	Total	381		



28/08/2020