



VISVA-BHARATI  
SANTINIKETAN

गणित सदन / Computer Centre  
विश्वभारती / Visva-Bharati  
सारांश सं./Docket No. ....8.5.3  
तिथि/Date .....14-12-17

### Notice

This is for information of all concerned that the general meeting of the Visva-Bharati Karmi Sabha will be held on Saturday, the 16<sup>th</sup> December, 2017 from 11 a.m. to 12.30 p.m. at Lipika auditorium, Visva-Bharati.

The staff members (non-teaching) posted at Sriniketan may leave their Offices/Departments/Sections at 10.30 a.m. while the staff members of Santiniketan may leave at 10.45 a.m for attending the said meeting with due intimation to their respective Heads/Controlling Officers.

All concerned are also requested to attend their offices/ Departments/ Sections soon after the meeting is over.

Memo.No.Admn./G/K.8.1/77/  
Dated:11.12.2017

Registrar(Acting)  
Visva-Bharati  
Registrar (Acting)  
Visva-Bharati

Copy forwarded for favour of information and necessary action to:

1. All Directors/ Adhyakshas of Bhavanas/ Vibhagas
2. The Head of all Academic and non-academic Departments, Centres, Offices, Sections.
3. Joint Registrar & In-charge, Estate- Kindly arrange to make the lipika auditorium ready for holding the meeting.
4. Assistant Registrar & In-Charge, Public Relations Office- He is requested to arrange for plying the University bus from Sriniketan to Santiniketan and back for the above purpose.
5. The Confidential Secretary to the Vice-Chancellor
6. Assistant Registrar, Office of the Pro-Vice Chancellor
7. The Chief Security Officer
8. The P.A to the Registrar
- ✓ 9. University Webmaster – To upload it in the University Website

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