

Visva-Bharati
Santiniketan

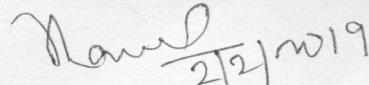
FINANCE OFFICE

Notification

In inviting reference to letter for Allocation of Capital Grant and modalities for its utilisation vide Memo/Dev/Annual Allocation /26/2018-19 dated 11.01.2019 it is to clarify that :

- (i) In terms of Notification issued from Registrar vide Estab/DR/O.O/dated 02.06.16 Proposals for Capital commitment having value more than Rs. 1.00 lakh may be sent to Finance Officer after obtaining clearance from Internal Audit.
- (ii) Receipt of Comprehensive proposal along with all relevant requisite documents as per GFR'2017 [eg. Properly filled in Indent, Detail Justification for procurement, Recommendation departmental Purchase Committee, Notice Inviting Tender, GEM Comparison, All documents duly endorsed by Central Purchase Section or DPC as applicable based on which technical and financial evaluation has been carried out and any other related documents] would facilitate process of early disposal.
- (iii) Respective Competent authority would accord financial sanction in terms of Delegation Financial Power vide Office order FC/2013-2/I-10/2013-2014 dated 11.06.13 and expenditure may be committed accordingly.

Co-operation from all concerned is solicited.


2/2/2019
Finance Officer (Officiating)
Visva-Bharati

Memo No.: AS / N-14 / 2018-19/ 652

Date: 02/02/2019

Copy forwarded for information and necessary action to :

1. All Directors / Adhyakshas of all Bhavanas / Vibhagas
2. The Registrar
3. Heads of all Academic and Administrative Departments / Centre/ Offices/ Sections
4. The Librarian
5. The Internal Audit Officer
6. The Joint Registrar (Accounts)
- ✓ 7. University Webmaster : May please upload on the University Website
8. C. S. to V. C.