

ACHARYA

Shri Narendra Modi

UPACHARYA

Prof. Sushanta Dattagupta

DEPARTMENT OF CHEMISTRY

VISVA-BHARATI

FOUNDED BY

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Ref. No- CH- 19/2015-16/chem-1

Date- 29.05. 2015

Sub: Notice Inviting Tenders for procurement of chemicals & glassware rate contract basis.

Sir,

Chemistry Department intends to enter into Contract for procurement of Chemicals & Glassware. You are requested to offer your competitive rates in sealed tenders along with other tender document (5 pages) in prescribed format (Enclosed Annexure 1& II). Please note that the date of submission is after 35 (06.07.2015) days from the date of publication of tender.

HOD

Chemistry-Department

Visva- Bharati

CC: In-Charge Computer Centre: With a request to upload the enclosed tender document at Visva-Bharati Website.

VISVA-BHARATI
(A Central University)
Bolpur, Santiniketan
West Bengal

NOTICE INVITING TENDERS

FOR

PROCUREMENT OF CHEMICALS & GLASSWARE ON RATE CONTRACT

Sealed tenders are invited from interested and eligible firms for supply of Chemicals & Glassware in the Chemistry Dpt. Visva-Bharati, Santiniketan.

List of Chemicals & Glassware are enclosed in the Annexure-1& II to the Tender document.

Last date of submission of Tender: 6th June, 2015 ,4 P.M.

Date and time of opening of Tender: Next working day from the date of last submitting of tender.

PROCEDURE FOR SUBMITTING TENDER

3. The envelopes containing the bidding document should be put in one envelope duly sealed and superscripted

with of Tender ref No. and Procurement of Stationery & Other Items in bold.

4. The Offer/Tender should be dispatched to the HOD, Chemistry, Visva-Bharati, Santiniketan pin-731235 within

due date and time. The tenderer acknowledgement within the date and time. The offer in transit or not

received before the time mentioned are liable to be rejected.

IMPORTANT INFORMATION:

- | | |
|---------------------------|--|
| 1. PURCHASER | The HOD Chemistry Department, Visva-Bharati |
| 2. VALIDITY | Rate should be valid up to 31march,2016 or six month |
| which is earlier. | |
| Signature of the Tenderer | |

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3. FIRM & FIXED quoted for any quoted in opening
- (a) Rates should be quoted on a firm & fixed basis. Rates should be all available brands and the rates should not be above MRP. However revision of statutory levy would be considered from the date of effect.
- (b) The Firms should give a declaration along with their Bids that rates their Bids are firm/valid for a minimum of six months from the date of of the Tender.
4. NON-TRANSFERABILITY
5. Terms & CONDITION complied with conditions shall be
6. PRESCRIBED FORMS document shall be ignored and no Mail/Ltterhead/Quotations
7. LATE TENDERS Department of Chemistry) circumstances.
8. PURCHASERS RIGHT **full or part for such rejection. bidder.**
9. EVALUTION & AWARD without compromising
- This tender is non-transferable.
- Terms & Condition as set out this Tender Document shall have to be by the tendering firm. Offers not complying with such terms & ignored /rejected at the discretion of this Department.
- Only Tenders received in the format prescribed in this tender considered. Tenders not received in the prescribed format shall be correspondence in this regard will be entertained. Fax/E- will not be accepted and ignored straighta way.
- Tenders received after closing date and time (as per clock of prescribed in this tenders enquiry shall NOT be accepted under any
- This Department reserves the right to reject any tenders/all tenders in thereof without any compensation which may accure to the vendor**
- The department has every right of purchase party from the lowest**
- a) Contract will be evaluated on itemwise net lowest price basis.
- quality. Quality will be judged by the class teacher.

OF CONTRACT

b) The Department will award the contract to the tenderer whose tender has been

determined to be substantially responsive and who has offered the lowest evaluated

tender price without compromising quality.

c) Notwithstanding the above, the Department reserves the right to seek previous

work orders, references etc. and to accept or reject any Quotations and to cancel the

process and reject all tenders at any time prior to award of contract.

10. Bidders may present in the Tender opening meeting.

d) The Tenders whose rate is accepted will be notified for the award of contract by the department prior to expiration of the tender validity period. The terms and conditions stipulated in the tender document shall be fully applicable to the contract concluded on the basis of this Tender Enquiry.

e) While submitting the tender of this work, the tenderers will be deemed to have read, understood and accepted all the items and conditions stated in the tender document. Any doubts or clarification with regard to the interpretation of the terms and conditions stipulated in this tender enquiry, may be got clarified from the department of chemistry at least 03 days before the tender closing date. Request for the tender opening date for the same shall not be accepted.

GENERAL INSTRUCTION :

1. Product of chemical & glassware notice as a result of this Tender Inquiry shall be governed by the Term & Condition and other relevant instructions as contained in this Tender Document.
2. The price/ rates quoted should be indicated in words as well as in figure and in INR only.
3. Quotations qualified by such vague and indefinite expressions such as subject to prior confirmation subject to immediate acceptance etc. will be treated as vague offers and rejected accordingly.
4. Tenderers are requested to enclose a copy of their valid certificate of PAN No and VAT No with their tender.
5. All tender documents attached with the invitation of tender are sacrosanct for considering any offer as a complete offer. Tenderers are, therefore, requested to ensure that all documents duly completed and signed are returned with their offer, failing which, the tender is liable to be treated as incomplete and ignored.

6. Tenders may note if the date of tender opening given in this Tentiming. In such an event the closing hours for receipt of tenders in

7. Late/delayed tender received in Chemistry Department due to any reason whatsoever will not be accepted under any circumstances. In the event of any confusion, the time set in the clock in the room of Chemistry Department office will be taken as standard and decisive.

Signature of the Tenderer.

8. The envelope containing the with Tender Reference should have the following documents/information:

1. Name & Address of the firm with proof :

2. Registration/Dealership Certificate.

3. Attested copy of Proof of Registration for supply Contract existing with other Government/Semi-Government/PSUS etc. if any.

4. Certified copy of PAN card.

5. Valid Sale Tax/VAT Registration Certificate.

6. Postal Address/Telephone/FAX/E-Mail of the Firm:

7. Name of the Bank & Account No with micr & IFSC no.

8. EMD of Rs. 10000.00 in the form of D/D drawn in favour of A/c Visva-Bharati, Payable at SBI Santiniketan.

TERMS AND CONDITION:

1. The quoted rate should be valid for Contract. All rate be inclusive of all taxes applicable.

2. If the successful Bidder fails to fulfill his obligations under this Tender i.e., Non adherence to terms and conditions in this Tender, the Visva-Bharati after due notice to the Supplier may blacklist the firm.

3. In the event of any disputes arising out of the execution of Rate Contract/Supply/Orders, the matter will be referred to Head of the Department.

4. For judicial adjudication, the disputes, if any, arising out of the Contract/Service Orders against the Rate Contract will be subject to the jurisdiction of the Court in Bolpur, West Bengal only.
5. Intending Tenderers will have to furnish a copy of their valid PAN No, Sale Tax Registration Number (Proof to be attached), VAT No.(Proof to attached).
6. Authorized Signatory/Signing of Tender, Individual signing the tender or other documents connected with contract must specify the capacity in which the tender documents are signed as:
 - a) A sole proprietor of the concern or constituted attorney of such sole proprietor
 - b) A partner of the firm, if it be a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes.
 - c) Director or a principal officer duly authorized by the board of Directors of the Company, if it is a company.
7. The tenderer should sign at each page of the tender and all its Annexures. NO PAGE SHOULD BE REMOVED /DETACHED FROM THE TENDER DOCUMENT.
8. The tendering firms will have to give declaration to the effect that they have not been blacklisted or their business dealing with the Government Department have not been banned.
9. Offering of lowest prices to Visva-Bharati.
10. Indenting Authority: Chemistry Department, Visva-Bharati, Bolpur, West Bengal.
11. Terms of Delivery: Door delivery at Chemistry Department, Visva-Bharati.
12. Delivery period: Within 7 days of the placement of confirmed supply order on the firm or as stipulated in the supply order.
13. Payment terms: 100% payment shall be released as per University rule against satisfactory receipt and acceptance of the goods/articles ordered. Advance payment will not be made under any circumstances.
14. Without EMD, the tender will be treated as rejected. EMD will be help us performance seeing of the successful Vanders.
15. Purchaser will not pay separately for transit insurance and the supplier will be responsible till the entire store contracted for, arrive in good condition at the destination.
16. Tenderers, who are registered with DGS & D/NSIC for a particular item, should submit the photocopy of Registration Certificate with all amendment up to date.
17. TENDERERS ARE REQUESTED TO QUOTE THEIR RATES ON F.O.R DESTINATION BASIS (Free delivery to the consignees premises).
18. The Purchaser reserves the option to give a purchase/price preference to offers from Small Scale industries etc. in accordance with the policies of the Govt. in force from time to time.

19. The decision of the Visva-Bharati shall be final as to the quality of the stores and shall be binding upon the tenders and in case of any of the articles supplied not being found as per specification shall be liable to be rejected or replaced and any expenses or losses caused to the suppliers shall be borne by the suppliers. It will be the responsibility of the supplier to ensure that articles supplied are of the best quality and free from all defects. The rejected items must be removed by the tenderers from the consignees premises within 03 days from the date of the information about their rejection. The in-charge store concerned will take reasonable view of such materials but in no case shall be responsible for any loss, shortage, damage that may occur to it is in the premises of the consignee.

20. Item-wise price should be quoted. In case of bundled price, the offer shall be summarily rejected.

Signature of the Tenderer.

Anex-1

Requirement of Chemicals(General) for B.SC/M.Sc Lab

1) Di-Sodium Hydrogen Phosphate	5x500 gm
2) Sodium di-Hydrogen Phosphate	5x500gm
3) Aniline	10x500ml
4) Silver Nitrate	10x25gm
5) Carbon Tetrachloride	8x2.5lit
6) Ammonium Ferric Sulphate	5x500gm
7) Phosphorus Pentachloride	4x500gm
8) Ammonia	10x2.5lit
9) HCL	10x2.5lit
10) Dichloro Methane	5x2.5lit
11) Acetone	12x2.5lit
12) Diethyl Ether	5x2.5lit
13) Sodium Carbonate	10x500gm
14) Sodium Bi-Carbonate	10x500gm
15) Copper Sulphate	5x500gm
16) Amm. Carbonate	5x500gm
17) Amm .Ferrous Sulphate	6x500gm
18) Mercuric Chloride	4x250gm
19) Stanous Chloride	5x100gm
20) Perchloric Acid	1x500ml
21) Sodium Thio Sulphate	10x500gm
22) Iodine	15x100gm
23) Potassium Iodide	15x500gm
24) 1-naphthol	2x100gm
25) Thio urea	2x500gm

26) Benzil	3x250gm
27) Amm. Nitrate	5x500gm
28) Carbazole	2x250gm
29) Sodium Louryl Sulphate	2x100gm
30) Nessler Reagent	2x100ml
31) Liquid Paraffin	4x500ml
32) Pot .Bromate	5x500gm
33) Pot Bromide	5x500gm
34) Pot.Iodide(sigma Aldrich)	2x500gm
35) Amberlit Strong Acid IR 120	1x500gm
36) Amberlit Strong BaseIR 400	1x500gm
37) Sodium Nitroprusside	2x100gm
38) Palladium Chloride(Merck)	
39) Aniline Hydrochloride	1x500gm
40) PH-Tab (4,7,9)	
41) Ethyl Acetoacetate	2x500ml
42) Methanol	5x2.5lit
43) Urea	2x500gm
44) Cdcl 3 (for NMR)	3x100gm
45) Benzaldihyde	5x500gm
46) Acetic acid	5x2.5lit
47) Isoprople alcohol	1x500ml
48) Sucrose	2x500gm
49) Methyl methacrylate	2x500ml
50) Bismuth nitrate	2x100gm
51) Mercuric nitrate	1x100gm
52) Iron powder	
53) Aceto nitrire	4x2.5lit
54) Salisaldehyde	2x500gm
55) Penta ethiline hexamine	1x500gm
56) Nickel powder	
57) Potassium ferricyanide	3x500gm
58) Bromocrasol Green	2x100gm
59) Sami Carbazyl hydro Chloride	2x100gm
60) Sodium nitrite	10x500gm
61) Hydroxyammonium hydrochloride	10x100gm
62) Copper nickel	1x100gm
63) Rectified sprit	50x500ml
64) Ethanol	50x500ml
65) Ferric chloride	8x500gm
66) Ammonium bi-fluride	10x500gm
67) Potassium bromide(IR)	2x500gm
68) Ammonium sulphate	10x500gm
69) Sodium hydroxide	20x500gm
70) Ferrous sulphate	10x500gm

Anex-II

1. Buckner Flask (1lit), Funnel-10cm, Standard Size Cork with hole,	5pec
2. R.B flask(250ml) with condenser B24 (1.5 feet) (Borosilicate glass)	50 set
4. Stalago meter	20 pce
5. Visco-meter	25pec
6. Whatman filter paper (40,41 42)	each 5 pkt(100)
7. Rubber tube (8mm,6mm)	each roll 10 feet
8. Burner (stainless steel)	100pce
9. Three finger clamp with socket	50pce
10. Separating funnel (neutral glass) ,250ml	50pce
11. Beaker- 100 ml (Borosil)	100pce
12. Burette (Borosilicate glass)-50ml	400pce
13. Conical flask (Borosil)- 100ml	100pce
14. Conical flask(Borosil)-250ml	100pce
15. Beaker (Borosil)-250ml	100pce
16.Funnel (Dia-8cm)	200pce
17. Watch glass (Dia-8cm)	50pce
18. Watch glass(Dia-6cm)	100pce
19.Pippet sucker	100pce
20. Burette clamp plastic single side	100pce
21. Blotting paper , 24"x18"	2 rim
22. Melting point apparatus	20pce
23.Melting point bath ,50ml(Borosil)	50pce
24. Thermo meter (360 c)	20pce
25.Appropriate velvet cork	200pce

26. Vol. flask (Good quality),100ml	200pce
27. Vol. flask	100pce
28. Motor pastel (Dia-8cm)	100pce
29. Wash bottle	100pce
30. Pipette ,10ml	100pce
31. Pipette,20ml	100pce
32. Pipette,25ml	100pcs
33. Pipette,5ml	100pcs
34. Measuring cylinder,10ml	50pce
35. Measuring cylinder,25ml	50pce
36. Measuring cylinder,100ml	50pce
37. Iodine flask,500ml(Borosil)	100pce
38. Filter paper(110mm,qualitative) 100 circle pkt	300pkt
39. Test tube	200 gross
40. Lit paper(blue)	5x10 books pkt
41. Safety goggles	250 pce
42. Gloves	20 pce