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| **Inclusion of New Journal: Checklist to be filled by University officials and submission to the Chairman, Academic Journal Expert Committee** |
| Name of the Journal :  |   |   |
| ISSN Number (if available):  |   |   |
| e-ISSN Number (if available) |   |   |
| Nature of Journal:  |   |   |
| Periodicity: |   |   |
| Place of Publication (city):  |   |   |
| Country of Publication:  |   |   |
| Broad Subject Category: (Science / Social Sciences / Arts and Humanities) |   |   |
| The journal has a website which provides full postal and email addresses of Chief Editor and Editors,and at least some of these addresses are verifiable official addresses  |   |   |
| 1. The website provides complete instructions to authors/reviewers :  | Yes / No  | If yes, provide URL & scanned copy of relevant document. |
| 2. The journal has a well-defined peer-review and publication policy: | Yes / No  | If yes, provide URL & scanned copy of relevant document |
| 3. The journal has a well-defined Ethics policy: | Yes / No  | If yes, provide URL & scanned copy of relevant document |
| 4. The journal has a declared frequency of publication each year: | Yes / No  |   |
| 5. The journal is published regularly and in time following its declared frequency:  | Yes / No  |   |
| 6. The journal claims that it is indexed in a given database and this claim is verified:  | Yes / No  | If yes, please mention name of database |
| 7. Journal levies submission/publication charges:  | Yes / No  | If yes, provide URL & scanned copy of relevant document |
| 8. Since when is the journal being regularly published:  |   |   |

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