

**VISVA-BHARATI
SANTINIKETAN**

गणित सदन / Computer Centre
विश्वभारती / Visva-Bharati
सारांश सं./Docket No. 296
तिथि/Date 14/06/19



NOTICE

Ref. No.: Admn/Stat/HBA15.3/43/2019-20

Date: 14-06-19

In terms of the recommendation of the 'Allowance Committee' of the University, all Adhyakshas of Bhavanas/Vibhaga, all Heads of Academic and Non-Academic Departments/offices/Sections may please submit proposals for **granting bi-cycle allowance to eligible MTS (Permanent) Staff and Casual workers with Temporary Status** under their control within 31.07.2019 in the Proforma enclosed herewith, which will be placed before the 'Allowance Committee' in their next meeting.

Enclosure: Proforma


11.06.2019
Registrar(Acting)
Visva-Bharati


Copy to: In-charge, Computer Centre for Uploading in the University Website.

VISVA-BHARATI
SANTINIKETAN

Ref. No.

Date:

To
Registrar
Visva-Bharati
Santiniketan

**PROFORMA FOR FURNISHING INFORMATION IN CONNECTION WITH PAYMENT
OF BI-CYCLE ALLOWANCE
(Last date of receiving application: 31/07/2019)**

1. Name of the Applicant:
2. Designation:
3. ID No:
4. Whether MTS(Permanent) Staff/ Casual Workers with Temporary Status:
5. Department/Office/Section:
6. Scale of pay:
7. Present basic pay (as on 01/07/2018) with GP:
8. Jobs assigned by the Office

Date:

Signature of the applicant

Signature of the Adhyaksha of the
Bhavana/Head of the Deptt./Office/Section