

विश्वभारती  
VISVA-BHARATI



No: Estab./E-1/CAS/2023-24

Date: 02/04/2024

**Dr. Shinjini Basu**  
Assistant Professor  
Department of English  
Bhasha-Bhavana  
Visva-Bharati

04

Sub: Prayer for ratification of past service under CAS and its continuation in Visva-Bharati

Madam,

With reference to your application dated 21/12/2023 regarding the subject stated above, the undersigned is to inform you that your past service as Assistant Professor from 03/05/2010 to 11/10/2023 at Sir Gurudas Mahavidyalaya, Ultadanga, Kolkata has been taken into account for considering promotion under CAS and placement to Assistant Professor (Stage II, Academic Level- 11) in the scale of Rs. 15600-39100/- with AGP Rs. 7000/- (Pre-revised). Your pay will be re-fixed from the date of joining this university i.e. 12/10/2023 as per L.P.C. issued by your parent institution.

Yours sincerely,

Registrar (Acting)  
Visva-Bharati

कुलसचिव (कार्यवाहक)  
विश्वभारती  
Registrar (Acting)  
Visva-Bharati

Copy to:

- 1) Principal Bhasha-Bhavana
- 2) Head, Department of English
- 3) Director, IQAC
- 4) Finance Officer
- 5) Joint Registrar (Accounts)/ Internal Audit Officer
- 6) Joint Registrar (Establishment)
- 7) Joint Registrar & C.S. to Vice Chancellor
- 8) P.A. to Registrar
- 9) In-Charge, Computer Centre- with a request to upload in the University Website
- 10) S.O. (Pay Cell)- For pay fixation
- 11) Personal File of Dr. Shinjini Basu