

**विश्वभारती**  
**VISVA-BHARATI**



**OFFICE ORDER**

Ref. No. Est/E-II/13

Date:06/01/2026

Sub: Grant of Duty Leave for the year 2025

The undersigned is directed to inform that the competent authority has been pleased to approve Duty Leave to the following academic employees for the purpose and duration as mentioned against each.

Sl. No.	Name, Designation, Department/Bhavana of the employee	ID No.	No of days	Period of Leave	Purpose of Leave	Leave availed in 2025
1.	Prof. Alakananda Hajra, Dept of Chemistry, Siksha-Bhavana	2006025	01	22/12/2025	To deliver an Invited Talk at NIT, Rourkela	12
			01	12/01/2026	To deliver an Invited Talk at ICCHD-2026 organized by Prof. Asima Chatterjee Foundation, Kolkata and University of Calcutta, Kolkata	13
2.	Prof. Sudipta Maitra, Dept of Zoology, Siksha-Bhavana	2004043	03	10/12/2025 - 12/12/2025	To deliver an Invited Lecture at the International Conference at ICMR-NIRRCH, Mumbai	06
3.	Prof. Goutam Brahmachari, Dept of Chemistry, Siksha-Bhavana	1998048	02	18/12/2025 - 19/12/2025	To deliver a Plenary Lecture at a National Conference at Assam University, Silchar	09
4.	Dr. Jagadish Bhagat, Associate Professor, Dept of Hindi, Bhasha Bhavana	2006005	02	05/12/2025 - 06/12/2025	To deliver an Invited Lecture at Mahatma Gandhi International Hindi University at Kolkata	03
5.	Dr. Subhash Chandra Roy, Associate Professor, Dept of Hindi, Bhasha-Bhavana	2005038	07	15/12/2025 - 21/12/2025	To act as a Subject Expert in a Seminar organized by Central Hindi Directorate at KNU, Asansol	07
6.	Prof. Manabendra Mukhopadhyay, Dept of Bengali, Bhasha-Bhavana	2006004	01	11/12/2025	To attend a Literary Forum on Jyotindranath Tagore organized by Sahitya Akademi at Rampurhat College, Rampurhat	06
7.	Prof. Shreela Basu, Dept of Bengali, Bhasha-Bhavana	2009025	01	11/12/2025	To attend a Literary Forum on Jyotindranath Tagore organized by Sahitya Akademi at Rampurhat College, Rampurhat	02
8.	Dr. Payel Mukherjee, Assistant Professor, Dept of Bengali, Bhasha-Bhavana	2009010	01	11/12/2025	To attend a Literary Forum on Jyotindranath Tagore organized by Sahitya Akademi at Rampurhat College, Rampurhat	01

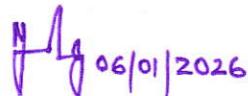
*M*  
*06/01/2026*

## Sub: Grant of Duty Leave for the year 2025

Sl. No.	Name, Designation, Department/Bhavana of the employee	ID No.	No of days	Period of Leave	Purpose of Leave	Total Leave availed in 2025
9.	Dr. Sharmila Yadav, Assistant Professor, Dept of Education, Vinaya-Bhavana	2012015	04	15/12/2025 - 18/12/2025	To develop Course Content for SWAYAM-NPTEL Portal at IIT Kharagpur, Kharagpur	18
10.	Dr. Shinjini Basu, Assistant Professor, Dept of English, Bhasha-Bhavana	2023358	01	15/12/2025	To deliver an Invited Special Lecture at Surendranath College, Kolkata	01

To Persons Concerned (10)

This university has no financial involvement in this regard.



06/01/2026  
Deputy Registrar (Establishment)  
Visva-Bharati

Copy forwarded for information and necessary action please:

1. All Directors and Principals of Bhavanas/ Sadanas/ Vibhagas, Visva-Bharati
2. All Heads of the Departments/ In-charges of the Centres, Visva-Bharati
3. Joint Registrar and C.S to Vice-Chancellor, Visva-Bharati
4. All Joint Registrars/Deputy Registrars/Assistant Registrars/ Section Officers, Visva-Bharati
5. S.O. Registrar's Office , Visva-Bharati
6. Personal Files (10)
7. University Webmaster – To upload it in the University Website.
8. Nodal Officer, Samarth Portal, Visva-Bharati