



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that the following transfers are made in the interest of the University.

Sl. No.	Name & Designation	Transfer from	Transfer to
1.	Shri Uttam Kumar Mondal Peon Employee Code : 1996049	Department of Geography	Central Library

Head of the Department(s) concerned are requested to release the above incumbent(s) immediately to enable them to join the new place of posting. The joining report(s) should be sent to the undersigned through Head of the Department(s) concerned.

No. Estab/DR/O.O./ 122
Date: 13/10/2015

Registrar
Visva-Bharati

To,

1. Shri Uttam Kumar Mondal | Through Head of the Department

Copy forwarded of information and necessary action to:

1. Pro-Vice-Chancellor/All Provosts/ All Directors/Principals of all Bhavanas
2. All Heads of Academic and Non-teaching Departments/ Centres/. Sections
3. Proctor
4. Finance Officer
5. All Joint Registrars/ Deputy Registrars/IAO/Assistant Registrars
6. C.M.O./C.S.O/U.E.
7. CS to Vice-Chancellor
8. PA to Registrar
9. Hindi Officer – to translate into Hindi and arrange to upload in the University website
10. Section Officer (Meeting) – to report to Karma-Samiti
11. University Webmaster – to upload in the University Website
12. File