

## VISVA - BHARATI

## SANTINIKETAN

## NOTIFICATION

In continuation of earlier notification, No. Estab. / Election 2019/ 1 dated 11/12/2019 the undersigned is to convey that the Block Development Officer has sent proformaPP2 for filling the details of employees for ensuing Lok Sabha election 2019. Head of the office concerned are requested to ensure that the proforma is filled up and submitted by all the employees working under their control and forward the same with a comprehensive list of the employees (both Academic and Non-teaching) who have submitted the proforma as well as who have not submitted the same, so as to reach the office of the Joint Registrar (Establishment) by 18<sup>th</sup> Dec. 2018 positively.

Ref. No. Estab./Election 2015/2

Date: 16/12/2018

## Copy to:

- 1. All Directors / Principals of all Bhavanas / Vihagas, V.B.
- 2. All Heads of Academic and Non-teaching Departments / Centres / Sections, V.B.
- 3. Proctor, V.B.
- 4. Finance Officer, V.B.
- 5. All Joint Registrars / Deputy Registrars / IAO / Assistant Registrars, V.B.
- 6. C.M.O / C.S.O / U.E. V.B.
- 7. C.S to Vice-Chancellor, V.B.
- 8. Assistant Registrar (Meeting), V.B.
- 9. PA to Registrar, V.B.
- 10. Hindi Officer to translate into Hindi and arrange to upload in the University website, V.B.
- 11. University webmaster to upload in the University website, V.B.
- 12. File

			No.	
	(		Name of the Employee	
			Design	
			Date of Birth	
			Sex (M/F)	
			N A	Deta
			Part	Details of enrollment in the current elector roll
			No Si	
			Epic No(Voters & Photo Id Card)	nent in the or roll
			Pay Band No/Scale	
			Basic Pay	
			Grade Pay	
			Present address 1	Residentia
			Present address 2	Residential Address
			Pres ent	Con
			Per man ent	Assembly Constituency in
			Place of Posti ng	
			Academic qualification	
			Languag e known other than bengali( Hindi/Ne pali)	
			than bengali( Mobile No. Hindi/Ne pali)	Contract no
			E-mail Id	
			A/c No	Bank
			IFSC Code	Bank Details
			Caategory (A/B/C/D)	

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