

Dr M. M. Panja

Department of Mathematics
Siksha-Bhavana
Visva-Bharati

TENDER ENQUIRY

Reference Number : Math/DST-Proj./2014 December 18, 2014

Last date of submission of Tender : December 27, 2014; Hours(I.S.T.): 5pm

Date of opening of Tender : Within one week from the last date of submission

Please quote your lowest rates for the following items so as to reach to Dr M. M. Panja, Department of Mathematics, Siksha-Bhavana, Visva-Bharati, Santiniketan-731235, W.B. on or before the date and time mentioned above. Please see terms & conditions as mentioned below, which are essential, the failure in compliance with which may lead to rejection of the quotation.

Item : Laptop

a) Descriptions/Specifications :

i) **CPU:** 4th Gen Core i7 with 4MB Cache, up to 3.1 GHz speed, Mobile Intel® HM76 Express Chipset architecture

ii) **RAM :** 16GB, DDR3L 1600Mhz

iii) **Screen Details :** 15.6" LED Backlit Touch Display with True-Life FHD 1920 ▪ 1080 resolution,

iv) **Operating System:** Windows 8.1 Single Language

v) **HDD :** 1 TB SATA Hybrid Hard Drive with 8GB Cache (5400RPM)

vi) **Graphic Card Details :** 2GB NVIDIA® GeForce® GT 750M

vii) **Webcam :** Integrated 1MP

viii) **Speaker :** Stereo speakers with Waves MaxxAudio® 4

ix) **Battery :** 4 Lithium Ion 58(in Watt-Hours)

x) **Connectivity :** Intel® Dual Band Wireless-N 7260, Bluetooth 4.0

xi) **Ports/Slots :** SD, SDXC, SDHC, MS, MS-PRO, MMC, MMC+, xD

Corning Gorilla Glass, Aluminium-clad line up, Diamond-cut beveled edges, 160 degree viewing angle.....Preferably Dell Inspiron 15 7000 Series

and

b) Descriptions/Specifications :

- i) **CPU:** Core i7 (4th Gen) 4500U Mobile Intel HM77 4 MB Cache, 1.8 GHz with Turbo Boost Upto 3 Ghz
- ii) **Operating System** : Windows 8
- iii) **Sys Arch.:** 64 bit
- iv) **OS Arch:** 64 bit
- v) **RAM:** 16 GB DDR3
- vi) **HDD:** 500 GB 5400rpm HDD
- vii) **Input:** Touchpad, Standard Keyboard, 1.0 Megapixel Web Camera
- viii) **Power:** 4 cell Battery, 58 W AC Adapter
- ix) **Display:** 14 inch HD LED True Life Touch Display, 1366 x 768 Pixel Resolution
- x) **Graphics Processor** : Intel HD Graphics 440
- xi) **Audio** : Stereo speakers with Waves MaxxAudio® 4

Corning Gorilla Glass, Aluminium-clad line up, Diamond-cut beveled edges, 160 degree viewing angle.....

Preferably Dell Inspiron 14 7437 model

Item : Color Printer

a) Descriptions/Specifications :

HP Laserjet Pro CP1025nw Colour Peinter
upto 17/4 ppm(b/c)
up to 15000ppm
266MHz processor
64MB DRAM, 4 MB Flash
up to 600x600dpui with HP imageREt 2400
1 built in 10/100 Eathernet, 1 wireless 802.11b/g/n
150-sheet input tray
Hi-speed USB 2.0

and,

b) Descriptions/Specifications :

HP Laserjet Pro 200 M251nw Colour Peinter
upto 14 ppm
up to 30000ppm
750MHz processor
128MB DRAM
up to 600x600dpui with HP imageREt 3600
1 built in 10/100 Eathernet, 1 wireless 802.11b/g/n
150-sheet input tray
Hi-speed USB 2.0

Email: madanpanja2005@yahoo.co.in; Mobile: 9933557602

Budget: We have to select the items (Laptop 1, Printer 1) from those mentioned above within the budget Rs. 99,224/-.

TERMS & CONDITIONS FOR SUBMISSION OF QUOTATION FOR SUPPLY OF STORES

1.(a) **Rate** : The rate quoted must be inclusive of all taxes e.g., Excise Duty, Packing & Forwarding charges, Sales Tax, Freight charges and Insurance charges, VAT etc. The stores are required to be dispatched by passenger train F.O.R. Bolpur or by Road Transport or delivered at this University under the Suppliers' own arrangement, free of additional charges. The risk of damage or loss in transit if any will be that of the suppliers.

(i) **Excise Duty**: It may please be noted that the University is exempted from the payment of excise Duty for scientific instruments/equipments for which necessary certificate shall be provided by the University, on request.

Way Bill : This is issued against Consignment Note in and a copy of Invoice. University does not issue any C or D Form.

(ii) **EMD** : Earnest Money Deposit be paid by Demand Draft in favour of "Visva--Bharti, Santiniketan" payable at any Nationalized Bank at "Santiniketan". The EMO will be refunded after successful completion and execution of the work/supply. The University reserves the right to withhold or confiscate the EMO in the event of failure to supply the items in part or full, once the Purchase Order is accepted.

2.(a) **Consignee** : All stores are to be consigned in the name of Purchase Officer, Visva-Bharati, Santiniketan (West Bengal, Pin: 731235).

(b) **Disposal of Dispatch Documents** : The Railway Receipt/PWB/Consignment Note along with the relevant bill and three priced challan each in triplicate, should be dispatched to Dr. M. M. Panja, Department of Mathematics, Visva-Bharati immediately on completion of dispatch. If these documents do not reach Dr. M. M. Panja, Department of Mathematics, Visva-Bharati in time all wharfage/demurrage incurred, if any, will be recoverable from the suppliers.

3. **Delivery Period** : The stores are required to be delivered/dispatched **company seal packet** within the delivery period mentioned in the order. All offers of delivery should be made exstock, and a clear note should be inserted in case exstock delivery is not possible. No mobilization advance is payable against the Purchase Order. University does not bind itself to accept any ordered material after expiry of delivery period if the same has not been extended on the written request of the supplier before the delivery after expiry of the delivery date.

4. **Quality & Specification of Stores** : The stores offered should be of the best quality available, unless otherwise specified, conforming strictly to the National/International specification. The Institute reserves the right to reject such stores if found unacceptable on these grounds. The guarantee and warranty offered be specifically mentioned.

5. **Liquidated of Damages** : If a firm accepts an order and fails to execute the same, in full or part, as per the terms and conditions stipulated therein, it will be open to this Institute to recover liquidated damages from the firm at the rate of 1% of the value of the undelivered stores per month or part thereof, subject to a maximum of 5% of the value of the undelivered stores. It will also be open to this Institute alternatively, to arrange procurement of the required stores from any other source at the risk and expense of the firm which accepted and then failed to execute the order according to stipulation agreed upon.

6. Submission of Quotation : All quotations must be forwarded in sealed cover addressed to the sender of this Enquiry so as to reach within the specified period. The reference to the Enquiry No. and the last date of submission must clearly be subscribed on the sealed envelope. If no counter offer is made in the quotation, it will be taken for granted the offer is strictly in accordance with the specification and terms and conditions laid down in the tender notice.

7. Opening of the Quotation : Every quotation will be opened at the concerned Department/Centre/School/Section of this Institute at the time and on the date indicated on the tender form. Unless otherwise specified, quotation will not be opened in Public or in presence of representative of bidders.

8. Period of Validity : A quotation shall remain valid for acceptance at least for a period of 90 days from the date of opening.

9. Income Tax Clearance : Current Income Tax and Sales Tax clearance certificates or returns must be submitted to Prof. Pijush K. Ghosh Department of Physics, Visva-Bharati, as per existing guidelines in vogue, before submission of final bill for payment, if not supplied earlier. Submission of PAN and Photocopy of the PAN card is must.

10. Payment : Payment will be made after successful supply by a crossed a/c payee cheque on the S.B.I., Santiniketan, normally within 30 days from the date of receipt of bill or of the stores in good order and condition, whichever is later. Payments will however be made electronically by transfer, for which the supplier must provide their bank account number, bank address/branch details/branch code and IFSC code. Payment is made only on receipt of supply of all ordered materials. No short supply is acceptable unless specifically approved and agreed upon by the competent authority of the university in writing in advance.

11. Rejection of Offer : The University reserves the right to ignore or reject any offer including the lowest without assigning any reason. The University does not bind itself to accept the lowest offer.

12. Dispute : In case of dispute, the matter shall be settled mutually, failing which the decision of the Vice Chancellor, Visva-Bharati shall be final and binding on the bidders.

Dr M M Panja

PI, DST funded research project
(SR/S4/MS:821/13)
Department of Mathematics
Siksha-Bhavana, Visva-Bharati
Santiniketan, PIN 713152