

**VISVA-BHARATI  
SANTINIKETAN**



**IMPORTANT & URGENT**

**NOTICE**

All concerned are hereby requested to please comply with and assist in implementing the following measures including security, in order to avoid any untoward incident during Vasantotsava on 11<sup>th</sup> & 12<sup>th</sup> March, 2017 at Santiniketan.

**1. Apex Committee for controlling overall Activities including Crisis Management.**

Arising out of the discussion in the meeting dated 28<sup>th</sup> February 2017, an Apex Committee shall be constituted comprising of Directors and Principals to observe the overall activities to ensure smooth conduct of the Vasantotsava on 11<sup>th</sup> & 12<sup>th</sup> March, 2017 at Santiniketan. If needed, Apex body shall take proactive measures, befitting to the occasion to maintain peace and tranquility during the Vasantotsava. Apex Committee shall be consisting of:-

- a) Prof. Tapati Mukhopadhyay, Chairperson.
- b) Prof. Sabujkoli Sen.
- c) Prof. V. C. Jha.
- d) Prof. Kailash Chandra Pattanaik.
- e) Prof. Dulal Pal.
- f) Prof. Dilip Mitra.
- g) Prof. Sankar Mazumder
- h) Prof. Sarthak Chowdhury
- i) University Engineer
- j) Prof. Shibani Choudhury (Environmental Observer)
- k) Joint Registrar, Ashok Kr. Mahato. - Secretary cum convener of the Apex Committee.

**Note :- Secretary is requested to create a WhatsApp Group All members of Apex Committee and Working Committee. All members are requested not to leave station on 11<sup>th</sup> & 12<sup>th</sup> March, 2017.**

**2. Working Committee.** The working Committee shall be constituted comprising of the following members to execute the overall plan for conducting the Vasanto Utsav smoothly on 11<sup>th</sup> & 12<sup>th</sup> March, 2017. It will comprise of following members :

- a) Director, PSNS.
- b) Principal Sangit Bhavana.
- c) Principal Patha Bhavana.
- d) Principal Siksha-Satra.
- e) Secretaries Karmi Parishad.
- f) Joint Registrar (Estate).
- g) Dy. Registrar Accounts.

- h) University Engineer.
- i) Chief Security Officer (Officiating)
- j) Asst. Engineer (Electrical).
- k) Asst. Engineer (Water Supply).
- l) Asst. Engineer (Civil).
- m) President Karmi Sabha.
- n) Secretary Karmi Sabha.
- o) Dr. Subhrangsu Santra, REC.
- p) Dr. Abhijit Thander. Physical Education.
- q) Dr. Arabinda Mandal, Silpa Sadan.
- r) Shri Goutam Saha. Siksha-Satra.
- s) Shri Avik Ghosh. Siksha-Satra.
- t) Shri Chandan Das, Former Employee, Siksha-Satra.
- u) Prof. Avijit Banerjee, HoD, Chinese Dept.
- v) Shri Anirban Sircar, PRO.

**Note.** There will be a VB Staff Vigilance Group (VBSVG) comprising of six members under the Chairman ship of Shri Goutam Saha. Sri Saha will select six members as per his requirements. This group will assist Security Officer and Police in sanitizing the Ashram Area in all respect, on 11<sup>th</sup> March, 2017 (after 9:30 p.m.) and 12<sup>th</sup> March, 2017 (after 11:00 a.m.)

**3. Drop Gates and Barricades: Drop Gates and Barricades shall be erected at following places to regulate traffic:-**

- (a) Near Nisha Hotel.
- (b) Near Transport Office, Visva-Bharati on VB Road.
- (c) Main Gate of Central Administrative Building, VB.
- (d) Behind Central Library on the road coming from P.M. Hospital to Ananda Pathsala.
- (e) On the Road leading to P.M. Hospital (Opposite Tin Pahar).
- (f) In front of Jibak Medical Store.
- (g) On the Santiniketan-Sriniketan Road near KalisayarMore.
- (h) On the road junction of SimantaPalli and Sriniketan road, near Old Swimming Pool Area.
- (i) Near Hati Pukur/ Aurosree Market Gate.
- (j) On the Road Junction near Duryodhan's Vegetable shop at Gurupalli.
- (k) On the road junction near Durga Mandir, Gurupalli.
- (l) Barricade along with drop gate near Cheena Bhavana towards the West.
- (m) Barricade on the road leading from Patha-Bhavana kitchen area to Ashrama area.
- (n) Northern side of Ratan Kuthi Guest House.
- (o) On the road junction Siksha Bhavana and Sriniketan Road near Computer Science Department.



#### **4. Car / Motorcycle parking for General Public**

- a) Purba Palli Melaground. Exit and Entry points to be made by Estate Office.
- b) Ratan Palli Ground.
- c) Parking ground at Mango Grove behind Andrews Hospital, Vinaya-Bhavana. University Engineer will open the exit point and arrange 2 (two) drinking water points and Estate Office will erect 5 (five) temporary toilets.

**Note :-** (i) Exact location shall be shown on ground by the JR(Estate) Security Officer.  
(ii) Number of Drop Gates may increase on recommendation of Police.

#### **5. Car Parking for Staff / Students of Visva-Bharati.**

- a) **Inside the Central Administrative Building.** Staff coming from Bolpur via Fire Brigade- Purbapalli side.
- b) **Old Swimming Pool Parking.** Staff coming from SimantaPalli and Sriniketan Area.
- c) **Ratan Palli Ground.** Staff coming from Shyambati, Ratan Palli and AbanPalli.
- d) **Chatak Parking Area:** for staff coming from Gurupalli, Bhubandanga etc.

**Note:-** Chauffeur Driven Car shall disembark the Staff / Invitee / participant at Uttarayan Gate / Sangit Bhavana Gate. However, Chauffeur will park the vehicle to designated parking place as stated above.

#### **6. Two Wheelers' Parking for Staff/Students of Visva-Bharati.**

- a) Eastern side of Rabindra Bhavana area.
- b) Cycle stand behind erstwhile Granthana Vibhaga book counter near Rabindra Bhavana Gate.
- c) Western Side of Natyaghar.
- d) Inside the Administrative Building.
- e) Staff Club
- f) Chatak Parking Area

**Note :-** i). All Staff / Students / Invitees coming with their Car / Two-Wheeler are requested to carry Visva-Bharati ID Card / Participant Card / Invitee Card.

ii). All vehicles of Visva-Bharati / Hired Vehicles, should have Visva-Bharati logo pasted on the wind shield.

iii). Police is requested to allow the Car/Two-Wheeler up to their designated Car Park as stated in Para 4 & 5 and the Notes there to.

**7. Car parking for all Invitees / VVIP** is western side of Sangit Bhavana, if no space is available, in that case cars will be parked at Old Swimming Pool Area.

**(All above Car Parking / Cycle Parking shall be manned by Security Personnel/ Parking Licensee. Joint Registrar (Estate) is requested to ensure proper marking / segregation of the parking places.**

**8. General Public Entry points On Foot**

- a) By the side Gate of Nisha Hotel, along the Bandh- Ashram Ground, constricted portion of this track should be made worthy of moving by foot by the Engineering section.
- b) Nichu Banglow Gate- Uttar Siksha- Ashram Ground.
- c) Aurosree Market Gate- Via Hati Pukur - Ashram Ground.
- d) Nepal Gate – University Canteen- Cheena Bhavana- Uttar Siksha- Ashram Ground.

**9. Staff / Students / Invitee of Visva-Bharati Entry Points On Foot.**

- a) Entry Point for All Staff and with upto two Guests, Students with upto two Guests, Participants of Dance Procession will be through opposite of Uttarayan Gate.
- b) Entry Point for Participants of Visva-Bharati on the Stage, Invitees of Visva-Bharati and Visva-Bharati Press Card holders shall be through Sangit Bhavana Gate.

**Note:-i. No entry through gate located on southern side, near Dasachakra and Ananda Sadan Hostel for Participants and staff and students.**

**ii. All staff and students should be in possession of Visva-Bharati Identity Card/ Participant's Card / Invitee Card.**

**10. No Vehicle Parking Area on the Road side on 11<sup>th</sup> and 12<sup>th</sup> March, 2017**

- a) On the Road side of Nisha Hotel to Sangit Bhavana Gate.
- b) Inner Road Sangit Bhavana and Road leading to core Ashrama Area
- c) Imaginary line joining Sangit Bhavana Gate along the Road Sangit Bhavana, Road Aurosree Gate – Hati Pukur, along the Road southern boundary of Ashram Ground, Northern Boundary of Gurupalli – Dwijabiram, along the road SBI Gate – Post Office More, along the Road Post Office to Sangit Bhavana Gate.

**Note:- i) Only Fire Tender, Ambulance, OB Van of Doordarshan, Vehicle carrying musical instruments and Participants / Staffs / Students / Invitees on Wheel Chair shall be allowed up to main Stage area in the Ashrama Ground.**

**ii). Visva-Bharati buses will be plying from Sriniketan to Central Library Crossing and Fire Brigade to Central Library junction (PRO shall ensure this and fix up the timings in consultation with Karmi Parishad). Police is requested to allow this vehicle to move as stated above.**



**11. General Traffic Movement on 12<sup>th</sup> March, 2017 (6:00 a.m. to 11:00 a.m.)** General Traffic coming from Shyambati Area for going to Bolpur shall be diverted from Jibak Medical Area through Ratan Palli – Jora Bari – N.C.C Office – Fire Brigade – Super Market and beyond. The diversion for traffic coming from Bolpur for going to Shyambati shall be vice-versa.

**General Instructions 11<sup>th</sup> & 12<sup>th</sup> March, 2017.**

**1. Security**

- i. Patrolling of Ashram Area shall be carried out by university security personnel along with police from 6:00 p.m. to 10:00 p.m. on **11<sup>th</sup> & 12<sup>th</sup> March, 2017.**
- ii. Ashram Area shall be cleared of all persons from outside and Students/Staff of Visva-Bharati at 9:30 p.m. on 11<sup>th</sup> March'17 and at 9:00p.m. on 12 March'17.
- iii. Ashram Ground shall be patrolled between 12:00 hrs to 6:30 p.m. on 12<sup>th</sup> March, 2017, by Vigilance Team consisting of police and university security personnel to ensure that no one occupies the Ashram ground beforehand.
- iv. University Security Personnel are requested to man all the gates along with the Police and Volunteers.
- v. Mrinalini Gate and Gate near Mandir shall remain closed except during Vaitalik on 11<sup>th</sup> & 12<sup>th</sup> March, 2017.
- vi. For Vaitalik and after the morning programme and evening programme on 12<sup>th</sup> March, 2017, University security personnel and teachers of Patha Bhavana will provide safe passage to participants of Patha-Bhavana from stage area to their respective hostel area by creating human chain, if required.
- vii. All small temporary stalls astride the road and on the south of Ashrama Ground beside B. M. Sen's house shall be removed by the joint operations of police and university security personnel.
- viii. CCTV shall be installed as per direction of Police.

**Note:-**

- i) **Security Office shall ensure all the above points. Security Officer will keep all the keys of the Gates of Ashram Area including Ashram Ground and toilet etc.**
- ii) **VB Vigilance Group is requested to assist Security Officer and the Police on the above task.**
- iii) **Estate Office shall keep the iron Gate by the side of SBI open on 12<sup>th</sup> March, 17.**

## 2. Miscellaneous Instructions :-

- i) All Signage / Route Marking shall be done by Estate Office. Route Marking shall be completed 4:00 p.m. on 11<sup>th</sup> March, 2017.
- ii) Frescoes on Patha Bhavana Office Area and Kalobari should be protected by barricade. University Engineer is requested to ensure the same.
- iii) All toilets of Patha Bhavana Area should be kept open. Principal Patha-Bhavan is requested to ensure it.
- iv) All Pay and Use Toilets at Purba Palli Ground, Ashram Ground and Old Swimming Pool Area shall be activated by Estate Office. This office will also ensure establishing of Biodegradable toilet ( 20 numbers) along eastern side of fencing of Hati Pukur and other places as per discretion of the Estate Office. Estate Office shall also organize Mobile toilets from Municipality. Estate Office shall also establish sufficient Biodegradable toilets at the parking Area Vinaya Bhavana Mango Grove.
- v) Toilet located by the side of the Uttarayan Main Gate shall be kept open from 6:00 a.m. to 6:00 p.m. on 12<sup>th</sup> March' 17. Adhyaksha Rabindra Bhavana is requested to ensure the same.
- vi) Six numbers of Water Points shall be established by Estate Office with help of Bolpur Municipality at Ashram Ground near Hati Pukur Area. They will also establish potable water points on payments at other location as per the discretion of Estate Office the same location and near stage area as well. Water points shall also be arranged at car parking area Vinaya Bhavana/others car parking.
- vii) Karmi Parishad is requested to make 21 groups of volunteers, each group consisting of five staff. Three Teams will be formed out of the 21 Groups. Each Team will consist of seven groups. Team **A** shall be responsible for outer Gates. Team **B** shall be responsible for gates / Area inside Ashram. Team **C** shall be responsible for participant / VVIP / Visva-Bharati invitees Gates.
- viii) Dry Rehearsal shall be carried out at 11:00 p.m. on 10<sup>th</sup> March'17. All concerned persons are requested to be present. Joint inspection with Police shall be carried out at 11:00 a.m. on 11<sup>th</sup> March, 2017. Police is requested to co-operate.
- ix) Invitee Cards, Visva-Bharati Logo for Vehicles, and Volunteer Arm Band written "Vasanta Utsav", shall be distributed by Registrar's Office with proper record. Invitee Cards, VB Logo will be given based on written application submitted by the



individual concerned to Registrar's Office. Issuance of card to an individual is the sole discretion of the authority. Each card shall bear the stamp and initial of Registrar and name & address of the invite. "ID PROOF MAY BE NEEDED" shall be written on card. PRO and his office shall be assisting Registrar in distributing the above items.

- x) PRO will send invitation cards to all University guests as per list well in advance and also send vehicles to invitees, if needed, on demand.
- xi) Potable water for participants of Siksha-Satra and Patha Bhavana in Dance Procession by NSS Volunteers. Md. Mazarul, NSS Program Officer shall be responsible for this. For others, VVIP or participants on stage etc. potable water shall be organized by Karmi Parishad. NCC Cadet shall be deployed in the VVIP Area of VB and in the VIP Entry Gate during morning. Evening maximum cadet shall be deployed in VVIP Area.
- xii) Medical Crisis Management Team should be manned by CMO / Medical Officer PM Hospital.
- xiii) Separate Public Address system for making any kind of announcement near the Stage Area shall be organized by Engineering section for the Vasanta Utsav.
- xiv) No procession shall be taken out by the students residing in hostel or otherwise in the night of **11<sup>th</sup> & 12<sup>th</sup> March, 2017**. Students are requested to extend all co-operation to make the festival a great success.
- xv) Dy Director Sports Board is requested to remove Iron Gallery and other moveable structure from Ashram Ground for Vasanta Utsav by **12:00 noon of 10<sup>th</sup> March, 2017**.
- xvi) Cleaning Ashram Area, other peripheral area and astride the Road Sangit Bhavana- Post Office- SBI, shall be done by the Garden Section before/during /after the Vasant Utsav (11<sup>th</sup> March 17 and 12<sup>th</sup> March 17). Garden Section will also place Garbage Bin (Vat) in each car parking as stated in Para 4, 5, 6 & 7.
- xvii) Engineer Section is requested to construct Watch Tower and Control Room at Ashram Ground. Height of Tower, Location of Tower and Control Room shall be shown by Police on ground.
- xviii) Flex, reasonably big size, depicting "Direction of Move" of General Public, VVIP, VB Staff, Participant and Invitee to the venue, shall be placed in prominent places in VB Area.

All are requested to extend co-operation to our organizers for celebrating Vasantotsava at Santiniketan.

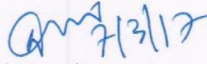
**Note:-1** Sketch of Stage and Peripheral area and programme schedule are attached for information of all concerned.

**Note:-2** Vasantotsava is a cultural programme of the students, teachers and staff of Visva-Bharati. It is not meant to be a mass programme like Dolyatra. Public attending the programme are requested to maintain and preserve the spirit of the programme. It is also to be kept in mind that the programme is held in the University campus in a space which is surrounded by Girls' Hostels and the Patha-Bhavana school complex.

University does not have the resources and authority to control law and order and to ensure the safety / security of the public. Police and District administration are responsible for implementation and execution of safety / security measures for the public and for this they may impose reasonable restrictions as per their discretion.

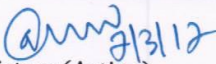
University will not be responsible for any loss due to any accident or calamity caused to any member of the general public in connection with Vasantotsava-2017.

Memo No. REG/98/181  
Date: 7<sup>th</sup> March, 2017

  
Registrar (Acting)  
Visva-Bharati

**Copy forwarded for information and taking necessary action to:**

- 1) All Directors/Adhyakshas of all Bhavanas / Vibhagas, Visva-Bharati.
- 2) The Dean of Students' Welfare, Visva-Bharati.
- 3) The Proctor, Visva-Bharati.
- 4) The Advisor to Foreign Students, Visva-Bharati.
- 5) The Heads of all Departments/Sections/Centres/Offices, Visva-Bharati.
- 6) The Sub-Divisional Officer, Bolpur Sub-Division, Bolpur, Birbhum.
- 7) The Sub-Divisional Police Officer, Bolpur Sub-Division, Bolpur, Birbhum.
- 8) The Officer in Charge, Bolpur Police Station, Bolpur, Birbhum.
- 9) The I.C. Santiniketan Out Post, Santiniketan, Birbhum.
- 10) The Professor In-Charge, Security, Visva-Bharati
- 11) The Joint Registrar, Estate, Visva-Bharati
- 12) The University Engineer, Visva-Bharati
- 13) Public Relations Office, Visva-Bharati
- 14) The Security Officer, Visva-Bharati.
- 15) Transport Section, Visva-Bharati
- 16) Joint Secretary of Karmi Parishad, Visva-Bharati
- 17) The C.S. to Upacharya, Visva-Bharati.
- 18) Assistant Registrar, Pro-Vice-Chancellor's Office, Visva-Bharati
- 19) The Superintendents/Matrons/Wardens of all Hostels (Boys & Girls), Visva-Bharati.
- 20) The P.A. to Registrar, Visva-Bharati.
- 21) University Web Master: to upload the notice in Visva-Bharati website.

  
Registrar (Acting)  
Visva-Bharati





## বিশ্বভারতী কর্মপরিষদ

আসন্ন বসন্তোৎসব উপলক্ষে নিম্নোক্ত অনুষ্ঠানগুলির আয়োজন করা হয়েছে। বিশ্বভারতীর ছাত্র-ছাত্রী, অধ্যাপক-অধ্যাপিকা, শিক্ষাকর্মী, প্রাক্তনী এবং আশ্রমিকসহ সকলকে এই সকল অনুষ্ঠানে উপস্থিত হতে অনুরোধ জানাই।

০৬/০৩/২০১৭  
শান্তিনিকেতন

বিশ্বভারতী কর্মপরিষদ  
আজ  
শান্তিনিকেতন

সম্পাদকমন্ডলী  
বিশ্বভারতী কর্মপরিষদ

### অনুষ্ঠান সূচি

১১মার্চ ২০১৭ ( শনিবার )

বসন্ত-বন্দনা  
বৈতালিক

সন্ধ্যা ৭ : ০০  
রাত্রি ৯ : ০০

আশ্রমমাঠ  
গৌরপ্রাঙ্গণ

১২মার্চ ২০১৭ ( রবিবার )

বৈতালিক  
শোভাযাত্রা ও অনুষ্ঠান  
'তাসের দেশ'

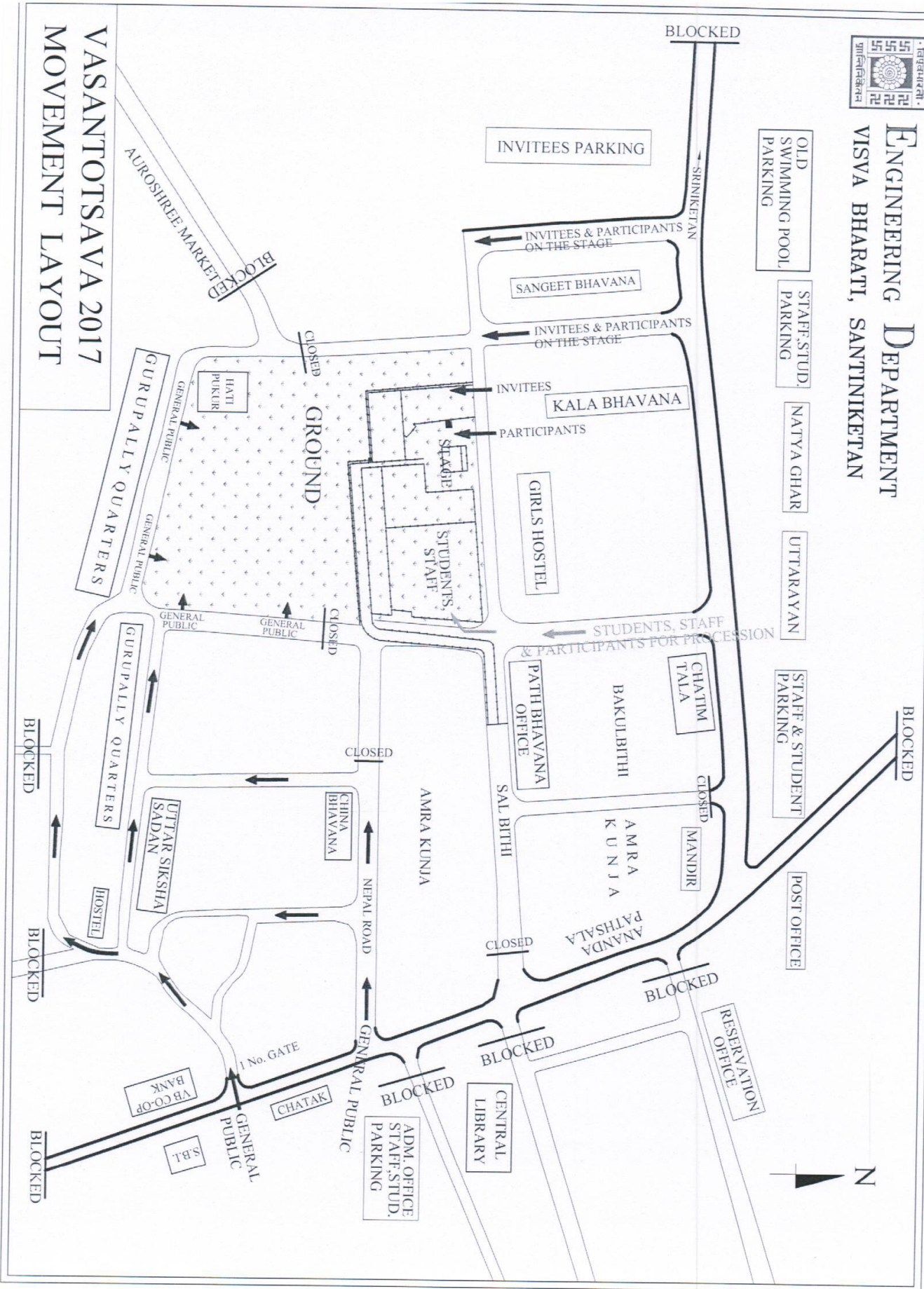
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সন্ধ্যা ৭ : ০০

গৌরপ্রাঙ্গণ  
আশ্রমমাঠ  
আশ্রমমাঠ



# ENGINEERING DEPARTMENT VISVA BHARATI, SANTINIKETAN

## VASANTOTSAVA 2017 MOVEMENT LAYOUT

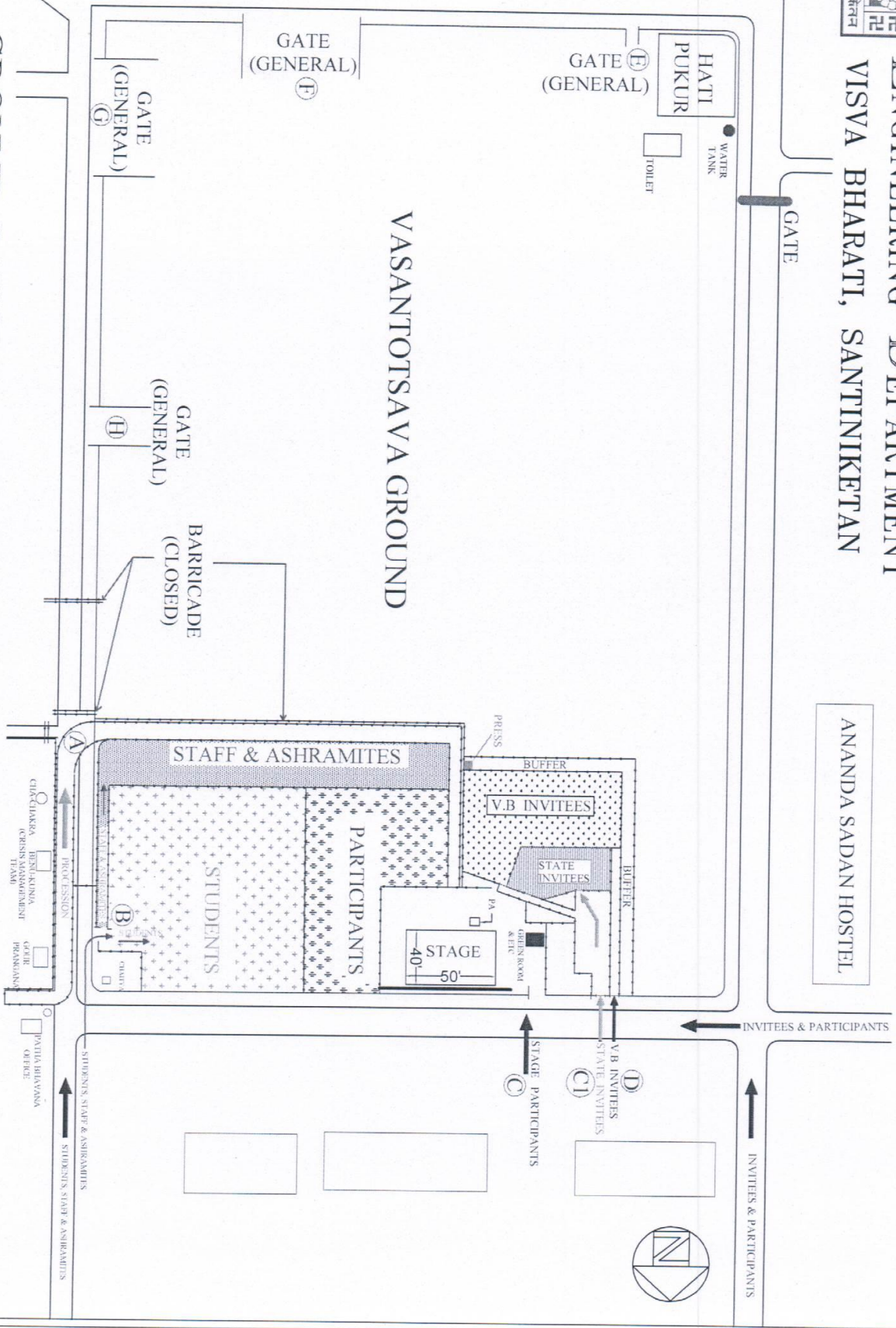






# ENGINEERING DEPARTMENT VISVA BHARATI, SANTINIKETAN

ANANDA SADAN HOSTEL



GROUND LAYOUT SHOWING ENTRY POINTS