

Memo no: - Estate/QT- 8/267/23-24

Date: 08/12/2023

**Sub: Circular for Allotment of Quarters in favour of MTS employee**

The undersigned is directed to notify that the following allotments have been approved by the Administration on 06-12-2023 in favour of the newly appointed MTS employee of Visva Bharati under special drive.

Allottees are requested to contact this office for clarifications, if any, and also to send the duly filled-in and signed information sheet (as enclosed) as a token of acceptance within **seven days** from the date of issuance of this circular.

The allottees are also requested to contact the Assistant Engineer (Electrical), Santiniketan / Sriniketan for finalization of the electric metre reading before occupying/ vacating quarters.

Sl.No	Name of allottees	Particulars of Quarters	Remarks
1.	Sagar Sarkar, Mobile no 8145116467	LSS quarter no 8, Pearsonpalli, Santiniketan	
2.	Ashutosh, Mobile no 8317025504	Bachelor's Qtr no 30 and 30A, PSB Sriniketan	
3.	Srijani Mukherjee, Mobile no 9874463633	9 Unit Teachers Hostel Unit no 4, Purbapalli	ON SHARING BASIS
4.	Mahi Kumari, Mobile no 8521070274	9 Unit Teachers Hostel Unit no 9, Purbapalli	ON SHARING BASIS

**Relevant portions of the Accommodation Rules:-**

**A.** If an employee fails to accept the allotment of residence made to him under the rules, within **SEVEN** days or fails to take possession of the residence after acceptance, **within 30 days** from the date of receipt of the letter of allotment, he/she shall not be eligible for another allotment for a period of one year from the date of issue of allotment letter and the residence shall be allotted to the next eligible employee.

**B.** Where an employee who is in occupation of a residence is allotted another residence and he/ she occupies that residence, the allotment of the former residence shall be deemed to be cancelled from the date of occupation of the new residence. He may, however retain the former residence without payment of licence-fee for the day and the subsequent day of shifting.

**C.** Provided that if the former residence is not vacated by the subsequent day as aforesaid, the employee shall be liable to pay damage for use and occupation of the residence equal to the market licence-fee to be determined by the Accommodation Committee from time to time or double the penal licence-fee under **FR-45-B** with effect from the date he/she takes possession of the latter residence.


Joint Registrar (Estate)  
Visva-Bharati

Joint Registrar  
Estate Office  
Visva-Bharati

Rmd  
08/12/23

**Copy to:-**

- a. All allottees.
- b. Prof. N.C.Mondal, Chairman of Accommodation (Allotment) Sub- Committee, V.B.
- c. Prof. Ashok Kumar Sarkar-Member, PSV
- d. Prof. Goutam Kumar Das, Kala-Bhavana-Member
- e. Prof. Anil Kumar, Dep't of AIHC& A- Member
- f. Principal, Patha-Bhavana & Member
- g. University Engineer- with request to arrange for white-washing/minor repairing of the qtrs. Allotted
- h. Joint Registrar (Accounts), V.B.
- i. Assistant Engineer (Electrical) Santiniketan, V.B.
- j. Assistant Engineers (Electrical) Sriniketan, V.B.
- k. J. R. and C.S to the Vice-Chancellor, V.B.
- l. P.A to the Registrar
- m. **In-Charge, Computer Centre, VB - Kindly uploads the allotment on Visva-Bharati web-site for wide circulation.**



Joint Registrar  
Estate Office  
Visva-Bharati

