

## VISVA-BHARATI SANTINIKETAN

## OFFICE ORDER

The undersigned is to convey that the following transfers are made in the interest of the University.

| SI. No. | Name & Designation     | Transfer from         | Transfer to        |
|---------|------------------------|-----------------------|--------------------|
| 1.      | Shri Susanta Hazra     | Internal Audit Office | Department of Odia |
|         | Skilled Labour         |                       |                    |
|         | Employee Code: 2002040 |                       |                    |

The above transfer is temporary in nature. Head of the Department concerned are requested to release the above incumbent immediately to enable him to join the new place of posting. The joining report(s) should be sent to the undersigned through Head of the Department(s) concerned.

Registrar (Acting)

Visva-Bharati

No. Estab/DR/O.O./153 Date: 03/05/2016

To,

Shri Susanta Hazra

| Through Head of the Department

## Copy forwarded of information and necessary action to:

- 1. The Principal, Bhasha Bhavana
- 2. Head, Department of Odia
- 3. Finance Officer
- 4. Internal Audit Officer
- 5. Joint Registrars (Establishment)
- 6. Deputy Registrar (Accounts)
- 7. CS to Vice-Chancellor
- 8. PA to Registrar
- 9. Hindi Officer to translate into Hindi and arrange to upload in the University website
- O. University Webmaster to upload in the University Website
- 11. File