



VISVA-BHARATI
SANTINIKETAN

Ref.No. V.B./EST-II/33

Date: 16/02/2019

The Joint Registrar(Accounts)
Visva-Bharati

Sub: Administrative approval towards encashment of 10 days earned leave for LTC journey

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days earned leave as admissible for availing LTC journey in favour of the following employee.

It may further be noted that 10 days leave encashment would be made to the employee who have submitted LTC final bills for adjustment.

It may be ensured that all LTC advances are to be adjusted within a maximum period of three (3) months from the date of completion of journey.

Details are given below:-

Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
1.	Smt Amrita Mukherjee, P.A.(Level-C), Granthana Vibhaga, V.B.	2014032	Mejia, Durgapur	04/11/2018-07/11/2018
2.	Sri Anil Baran Mandal, Assistant Lecturer, Patha-Bhavana, V.B.	1996035	Goa, Mumbai	30/10/2018-08/11/2018
3.	Sri Angshuman Banerjee, Professional Asstt., Siksha Bhavana Library, V.B.	2006012	Shillong, Guwahati	17/10/2018-28/10/2018
4.	Sri Balaram Kisku, Laboratory Assistant, P.S.B., V.B.	1999022	Sham, Bikaner	26/10/2018-08/11/2018
5.	Sri Barendra Nath Pradhan, Sevak, V.C. Office, V.B.	2000020	Bibhishan pur, Midnapur	18/10/2018-27/10/2018
6.	Smt. Chandana Sarkar, Nursing Officer, P.M.H., V.B.	1990006	Haridwar	20/10/2018-28/10/2018
7.	Sri Deblal Roy, Office Assistant, Engineering Department, V.B.	1999001	Haridwar, Agra	26/10/2018-02/11/2018
8.	Sri Deb Kumar Kar, Field Organisor, Deptt. of Social Work, P.S.V., V.B.	1997006	Andaman	19/10/2018-26/10/2018
9.	Sri Dharam Bagdi, Sevak, W & W, V.B.	1985025	Kolkata	18/10/2018
10.	Sri Gangadhar Adhikary, Driver, C.T.C., V.B.	1984047	Delhi	21/10/2018-29/10/2018
11.	Sri Goutan Chitrakar, Museum Artist, Rabindra-Bhavana, V.B.	1998002	Jaisalmir, Rajasthan	25/10/2018-06/11/2018

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Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
12.	Sri Indrajit Ghosh, Jr. Office Asstt., Research Publication, V.B.	2001057	Kolkata	05/11/2018-14/11/2018
13.	Smt. Jyotsna Chatterjee, Sr. Asstt(Archive), Rabindra-Bhavana, V.B.	1997031	Jaisalmir, Rajasthan	25/10/2018-06/11/2018
14.	Sri Kashinath Ghosh, Driver, C.T.C., V.B.	1989052	Bangaluru	02/11/2018-12/11/2018
15.	Sri Madhu Sudan Ghatak, Driver, C.T.C., V.B.	2001087	Ausgram	29/10/2018-02/11/2018
16.	Sri Sahadev Ghosh, Sr. Asstt., Examination Section, V.B.	1990019	Shillong, Cherapunji	18/10/2018-25/10/2018
17.	Sri Samir Debnath, Asstt. Lecturer, Patha-Bhavana, V.B.	2013062	New Delhi, Agra	01/11/2018-09/11/2018
18.	Sri Sankar Bhadra, Pipe Line Mistry, Engineering Deptt., V.B.	1991016	Puri	02/11/2018-11/11/2018
19.	Sri Sarada Ranjan Banerjee, Professional Asstt., Central Library, V.B.	1998011	Puri	24/10/2018-30/10/2018
20.	Sri Sisir Hazra, Pump Operator, Engineering Deptt., V.B.	2002042	Kolkata	26/10/2018-30/10/2018
21.	Smt. Shyamali Saha, Sevika, Sriniketan Girls' Hostel, V.B.	1989016	Kanyakumari	20/10/2018-04/11/2018
22.	Sri Shyam Sundar Bairagya, Associate Professor, Deptt. of Education, V.B.	2014044	Goa, Mumbai	19/10/2018-29/10/2018
23.	Prof. Sudip Basu, Deptt. of Bengali, V.B.	1997013	Somnath, Dwarka	04/12/2018-19/12/2018
24.	Prof. Sudipta Bhattacharya, Deptt. of Economics & Politics, V.B.	2001082	Goa	04/11/2018-08/11/2018
25.	Sri Tapan Kumar Das, Peon, Deptt. of Chemistry, V.B.	1992034	Mumbai, Goa	28/10/2018-08/11/2018

Necessary steps may please be taken accordingly.

Joint Registrar,
(Establishment)

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1. Person concerned(25)
2. Guard file
3. Personal file
4. Hindi Officer, Hindi Cell
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