



**SAMARTH OFFICE
VISVA-BHARATI**

NOTIFICATION

This is to inform that the Head of the Departments (HoDs) are requested to complete the verification process of their faculties in SAMARTH Portal using HODs account to enable them to add their Academic details in their employee account.

A video on how to verify employees Academic Data by HoDs has been given below.

Link: <https://www.youtube.com/watch?v=qseT0RcZFU4>

Co-operation of all concerned is solicited.

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