



**VISVA BHARATI
SANTINIKETAN
OFFICE ORDER**

गणित सदन / Computer Centre
विश्वभारती / Visva-Bharati
सारांश सं./Docket No. 596
तिथि/Date 11.3.17

The undersigned is to convey that in terms of the Executive Council (Karma Samati) resolution no. 4 dated. 05.11.2016 the past service rendered at Vidyasagar University for the period from 19.12.1996 to 07.03.2004 in respect of Dr. Guru Prasad Chattopadhyay former Professor, Dept. of Geography, Visva-Bharati be counted as qualifying service towards retirement benefit.

The Vidyasagar University has paid an amount of Rs. 96,933/- towards Pro-rata Service Gratuity which has already been deposited in the University account.

The details of payments are given below:-

Serial No.	Name of Retirement benefit	Amount	Remarks
1.	Pro-rata Gratuity contribution	Rs.96,933/-	Said amount has already been deposited in the university account through Demand Draft. Money receipt no. 2800, dt. 06.01.2015

Total. Rs.96,933/-

Necessary action may be taken accordingly.

Registrar (Acting)
Visva-Bharati

No. Estab/E-III/Past Service/ACE-1267 (G-31)

Dated: 23.02.2017

Copy forwarded for information & necessary action to :-

- (i) Dr. Guru Prasad Chattopadhyay, former Professor, Deptt. of Geography Visva-Bharati. 4-D Uttarayan Apartment (Behind Bichitra Cinema) Bolpur, 731204.
- (ii) Joint Registrar (Establishment)
- (iii) Internal Audit Officer.
- (iv) Joint Registrar (Accounts)
- (v) Assistant Registrar, Meetings Section-for reporting to Karma-Samiti.
- (vi) C.S to Vice-Chancellor
- (vii) P.A. to Registrar.
- (viii) University Web Master- To upload in the university website.
- (ix) Personal file.