



VISVA-BHARATI
SANTINIKETAN

16.12.2025

OFFICE ORDER

In terms of the UGC's communication Vide No. F- 4.5/2009 (JCRC) dated 09/07/2010 and DOPT's OM No. 35034/3/2008-Estt. (D) dated 19/05/2009 and DOPT's OM No. 35034/3/2015 dated 22.10.2019-Estt., the Registrar constituted the screening committee for implementation of MACP scheme for AERC staff of the University. Based on the recommendations of the Screening Committee made on 23/09/2025, the Upacharya, subject to the ratification by the Executive Council, has been pleased to pass order that MACP would be granted to the following staff of Agro Economic Research Centre (AERC) of the University as mentioned against each employee.

Sl. No.	ID No.	Name of the employee	Promotion / financial up gradation if any with pay scale & date of effect.	Date of initial Joining in Visva-Bharati with post & pay scale	Date of 10 years from the date of joining	Present designation & date of joining of present post approved by MOA & FW, GOI and pay scale presently enjoyed by the employee	Pay scale to be granted under MACP Scheme	Date of effect as Recommended by the Committee	Remarks
01	1995191	Sri. Nityananda Maji Office Superintendent	Nil	11.10.2010 Office Superintendent, PB - 2, GP- 4600/- level - 7	11.10.2020	Office Superintendent, D.O.J - 11/10/2020 PB-2, GP- 4600/- Level - 7	Level - 8	11.10.2020	1 st MACP
02	1995192	Sri Munshi Abdul Khaleque PA to Director	Nil	11.10.2010 PA to Director, PB - 2, GP- 4600/- level - 7	11.10.2020	PA to Director, D.O.J - 11/10/2020 PB-2, GP- 4600/- Level - 7	Level - 8	11.10.2020	1 st MACP
03	1995193	Sri Deb Sankar Das Accounts Assistant	Nil	11.10.2020 Accounts Assistant PB - 1, GP - 2400/- Level - 4	11.10.2020	Account Assistant, D.O.J. - 11.10.2020 PB-2, GP - 2400/- Level - 4	Level - 5	11.10.2020	1 st MACP

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Pay of the incumbents will be fixed as per rules. However, the grant of higher pay scale is subject to the undertaking that in the event of overpayment, if detected at a later stage and the same will be recovered from their pay. Enhanced pay will be disbursed on receipt of the undertaking by the Accounts Office. Representation, if any, from the employees concerned, should be made within **30 days** from the date of issuance of this order.

Ref. No.Estab./E-III/MACP/AERC

Date: 16.12.2025


Registrar
Visva-Bharati

Copy forwarded for information and necessary action to:

1. Honorary Director, Agro Economic Research Centre, Visva-Bharati
2. Finance Officer – with a request to place it before the Finance Committee for acceptance
3. Deputy Registrar (Establishment)
4. Joint Registrar (Accounts)
5. Internal Audit Officer
6. Joint Registrar & C.S. to Vice-Chancellor
7. Assistant Registrar (Meeting) – for ratification by the Karma-Samiti
8. S.O., Registrar
9. Pay Fixation Cell
10. Personal Files (3)
11. University Webmaster – to upload in the University Website