



VISVA-BHARATI
SANTINIKETAN

NOTIFICATION

This is to notify for information of all concerned that an external Audit team of the Comptroller and Auditor General (CAG) of Govt. of India will commence audit inspection at the University on and from 5th. August, 2018. In this connection, the Vice-Chancellor has been pleased to approve the following arrangements for implementation with immediate effect in order to enable the Audit team to perform their audit inspection at the University smoothly and safely;

1. Internal Audit Officer of the University shall act as Chief Liaison Officer for all official correspondences between CAG Audit team and Visva-Bharati. All official documents/information/data etc. required for the purpose of audit shall be submitted to the Senior Audit Officer, CAG Audit through Internal Audit Officer, Visva-Bharati.
2. The Conference Room attached to the office of the Pro-Vice Chancellor of the University shall temporarily be used as Office Room of the CAG Audit team. For accommodation of the Audit team, A-2 type Quarters No.4 situated at Purbapalli, Santiniketan is hereby allotted temporarily until the audit inspection is completed at the University.
3. Professor-in-Charge, Security shall arrange deployment of security personnel at the Conference Room of the office of the Pro-Vice Chancellor as well as Quarters No.4 at Purbapalli, Santiniketan on twenty-four hours basis.

All concerned are requested to extend co-operation and support to the CAG team.

No.REG/Notify/156/598
Date : 05.08.2018

Registrar (Acting)
Visva-Bharati

Copy to :

1. All Directors/Principals of all Bhavanas/Vibhagas
2. The Heads of all Academic and Administrative Departments/Centres/Offices
3. Professor-in-Charge, Security
4. Senior Audit Officer, CAG Audit Team
5. Joint Registrar, Estate, Visva-Bharati
- With a request to hand over the keys of Qrts. No.4 (A-2 Type) to Senior Audit Officer, CAG Audit.
6. All Joint Registrars/Deputy Registrars/Assistant Registrars/Section Officers
7. C.S. to the Vice-Chancellor
8. Assistant Registrar, Office of the Pro-Vice Chancellor
9. Chief Security Officer
10. P.A. to the Registrar
11. University Webmaster - To upload it in the University Website.