

বিশ্বভারতী
বিশ্বভারতী
VISVA-BHARATI



Office Order

The undersigned is directed to inform all concerned that henceforth, Director, Granthana Vibhaga, Kolkata will be in-charge of the guest unit in Granthana Vibhaga, Kolkata.

Director, Granthana Vibhaga, Kolkata be responsible for all records/documents, booking of accommodation etc.

The in-charge, Guest Houses, Santiniketan is requested to handover related files/documents to the Director, Granthana Vibhaga, Kolkata. Director, Granthana Vibhaga, Kolkata and in-charge, Guest Houses will urgently put up a draft S-O-P for booking of the beds/rooms by the University staff/students etc.

Ref. No. REG/O.O/89/ 97/2025-26
Date: 19/05/2025

1. Director, Granthana Vibhaga, Kolkata
2. In-charge, Guest Houses, Santiniketan

Copy to:

- 1) Directors/Adhyakshas of all Bhavanas/Vibhagas
- 2) Director, Granthana Vibhaga, Kolkata
- 3) Heads of Academic and Administrative Departments/Centres/ Offices etc
- 4) In-charge, Guest Houses, Santiniketan
- 5) Joint Registrar & C.S. to Vice-Chancellor
- 6) P. A. to Registrar
- 7) In-charge, Computer Centre - To upload it in the University Website.
- 8) In-charge, Rajbhasha Cell – Please translate it in Hindi version and upload in the University Website


Registrar (Acting)
Visva-Bharati
कुलसचिव (कार्यवाहक)
विश्वभारती
Registrar (Acting)
Visva-Bharati