

विश्वभारती  
VISVA-BHARATI



Ref. No. EST/E-II/20

Date: 02.07.2025

Sub: Approval towards Re-arrangement of detention during Summer Vacation, 2025

The undersigned is directed to convey that the competent authority has been pleased to approve the Re-arrangement of detention during Summer Vacation 2025 in favour of the following members:

SL. No.	Name, Designation, Department	Brief Description of work	Period of detention
1.	Nilratan Sarkar Asst. Professor Deptt of Bengali, Bhasha-Bhavana ID No: 2021011 Mob: 9433957771	To look after day to day official works of the Dept in place of HOD	16.06.2025-26.06.2025 Total-11 Days
2.	Dr. Manabendra Mukhopadhyay Professor, Deptt of Bengali Bhasha- Bhavana IDNo: 2006004 Mob: 9647865139	Headship of the Deptt of Bengali Bhasha-Bhavana	27.06.2025-11.07.2025 Total-15 days

Necessary certificate regarding actual days of attendance of duties of the concerned members may be sent to the office of the undersigned for obtaining further approval from the competent authority to credit Earned Leave in the leave account of the respective members.

 02/07/2025  
Deputy Registrar (Establishment)  
Visva-Bharati

Copy forwarded for information and necessary action to:

- 1) Adhyaksha, Bhasha-Bhavana, V.B.
- 2) Head, Deptt. of Bengali
- 3) Personal file (02)
- 4) University Webmaster to upload it in the University Website.