

Visva-Bharati
Santiniketan

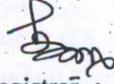
OFFICE ORDER

Consequent upon the appointments of Director, Studies, Educational Innovations and Rural Reconstruction, Chief Security Officer and Assistant Registrar the competent authority has been pleased to approve the following transfers/ postings/ re-allocation of duties with immediate effect :

1. Prof. Aruna Mukherjee, DEOMEL, Bhasha-Bhavana will be the Director of Indira Gandhi Centre (IGC), Visva-Bharati. (The Media section of IGC will be under Prof. Sabuj Koli Sen, she being the Chairperson of the 'Interface Committee'). Prof. Aruna Mukherjee, as Director, IGC, will be overall in-charge (through *Karmi Mandali*) of all *Mandir* related functions, cultural events, the *Melas* (Poush Mela, Magh Mela as well as *Vasantotsav*) and in these matters she will report directly to the Vice-Chancellor. The Director, IGC will be the ex-officio Chairperson of the *Mandir*, Special *Mandir* Committees, etc..
2. Dr. (Col.) Mani Mukut Mitra, Director, Physical Education, Sports, National Service and Students' Welfare, Visva-Bharati will be additionally responsible for Engineering and Garden Sections, Campus Development and Cleanliness, for both Santiniketan and Sriniketan areas. The *Mahadal* group will henceforth be under him as well (and not under Rural Extension Centre).
3. Dr. Rajat Ray, currently at Siksha-Bhavana, will be the Deputy Registrar at the IGC, Visva-Bharati under control of the Director, IGC, Visva-Bharati.
4. Shri Gouranga Datta, presently working as Deputy Finance Officer, will be posted at Rabindra Bhavana, Visva-Bharati to work as Deputy Registrar.
5. Dr. Prajnalankar Bhikkhu, Deputy Registrar, presently working at Rabindra-Bhavana, will move to the Department of Indo-Tibetan Studies (ITS), Bhasha Bhavana, Visva-Bharati as Deputy Registrar and he will also function as Academic Co-ordinator at ITS.
6. Shri Debasis Dutta, Deputy Registrar, currently working at Examination Section will move to Sriniketan to work under the Director, Studies, Educational Innovations and Rural Reconstruction, Visva-Bharati.
7. Dr. Sanjoy Ghosh, Deputy Registrar, currently at Sriniketan, will be in-charge of Establishment Section and will hold the additional charge of CPIO.
8. Dr. Debashis Chakraborty, Deputy Registrar, presently in-charge of Establishment, will move as Deputy Registrar, Siksha Bhavana under control of the Principal, Siksha Bhavana. Dr. Debashis Chakraborty will hold additional charge of Integrated Science.
9. Shri Soumyendra Sen, currently working as Deputy Registrar (Administration), will move as Deputy Registrar of Vidya-Bhavana and Bhasha Bhavana, Visva-Bharati.
10. Shri Santosankar Dasgupta, Senior System Analyst will move out of Granthana Vibhaga, Kolkata and will be posted at Sriniketan under Prof. Sabuj Koli Sen, the Director, Studies, Educational Innovations and Rural Reconstruction, Visva-Bharati. He will be responsible for all network issues in Sriniketan and will also act as the System co-ordinator for Sriniketan. Dr. S. N. Ojha will remain overall in-charge of the Computer Centre, Visva-Bharati.
11. Shri U. P. Singh, Chief Security Officer in addition to being responsible for all security matters, will also be over all in-charge of Transport and Guest Houses (booking, catering, etc.). All keys for facilities such as *Natyaghar*, *Lipika* Auditorium etc., Central Administrative Office, Vice-Chancellor's Office will be kept in his Office and individuals will have to get keys issued by signing logbooks.

12. Shri Raj Mallick, presently working as Assistant Registrar, Administration, will move to Vice-Chancellor's Office, Visva-Bharati.
13. Shri Biswajit Das, Assistant Registrar will report to Shri Atul Prakash Trivedi, Finance Officer, Visva-Bharati.
14. Shri Supriya Ganguly, Security Officer, will be posted at Sriniketan and look after the Security of Sriniketan areas. However, he will report to Shri U. P. Singh, Chief Security Officer.
15. Smt. Sutapa Basu, Section Officer, will be at the Secretariat of the Director, Studies, Educational Innovations and Rural Reconstruction, Visva-Bharati. She will work in the present office of Shri Rup Ratan Patnaik at Sriniketan.
16. Shri Rup Ratan Patnaik, Section Officer, Sriniketan will move to the Office of the Controller of Examinations, Visva-Bharati
17. Shri Tapan Jash, Section Officer, IGC will henceforth work in the office of the Finance Officer, Visva-Bharati.
18. Shri Amit Das, Senior Assistant will move from Vice-Chancellor's Office to Accounts Office, Santiniketan, Visva-Bharati.
19. Registrar, Visva-Bharati will hold additional charge of Development as well as Administration.

Ref. No. Reg/Con/124/2980
Date- 08/03/2013


Registrar
Visva-Bharati

Copy to :

1. All Adhyakshas and Directors of Visva-Bharati
2. The Heads of all Academic and Non-academic Departments, Visva-Bharati
3. The Finance Officer, Visva-Bharati
4. All Deputy Registrars of Visva-Bharati
5. The Accounts Officer, Visva-Bharati
6. The OSD, Internal Audit, Visva-Bharati
7. The Chief Medical Officer, Visva-Bharati
8. The Chief Security Officer, Visva-Bharati
9. The University Engineer, Visva-Bharati
10. The Confidential Secretary to Vice-Chancellor, V.B
11. The PA to Registrar, Visva-Bharati
12. Persons concerned (19)
13. Personal file (19)
14. VOIS
15. Office Order file


Registrar
Visva-Bharati