



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey the approval of the Upacharya that consequent upon relieving of Shri Saugata Chattopadhyay, Joint Registrar (Establishment) from the additional responsibility of Registrar, Prof. Asha Mukherjee, Department of Philosophy will assume the charge of the office of the Registrar temporarily in addition to her normal duties until further order.

Shri Saugata Chattopadhyay is requested to handover the charge of the office of the Registrar to Prof. Asha Mukherjee and Prof. Asha Mukherjee is requested to take over the said charge immediately.

No. REG/Notify/156/1024
Date: 06/09/2019

Registrar (Acting)
Visva-Bharati

To,

1. Prof. Asha Mukherjee
2. Shri Saugata Chattopadhyay

Copy forwarded of information and necessary action to:

1. Shri G.C.Hosur, Joint Secretary, (C.U.) MHRD
2. Dr Jitendra Kumar Tripathi, Joint Secretary, UGC
3. All Directors/Principals of all Bhavanas/ Vibhagas
4. All Heads of Academic and Non-teaching Departments/ Centres/. Sections
5. Proctor
6. Finance Officer
7. All Joint Registrars/ Deputy Registrars/IAQ/Assistant Registrars
8. C.M.O./C.S.O/U.E.
9. CS to Vice-Chancellor
10. Assistant Registrar (Meeting) – to report to Karma-Samiti
11. PA to Registrar
12. Hindi Officer – to translate into Hindi and arrange to upload in the University website
13. University Webmaster – to upload in the University Website
14. File