



Toilet_217

**VISVA-BHARATI
ESTATE OFFICE**

Memo no: - Estate.217.377.15-16

Date: 28th November, 2015**Tender Notice for running of pay & use toilet complexes in Visva Bharati campus on licence basis**

Separate sealed tenders in prescribed forms are invited by the Deputy Registrar Estate Office, Visva Bharati from experienced individual (s) / self-help group(s) / firm(s) for running of **four pay & use toilet complexes** in Visva Bharati campus on licence basis for two years. **The licensee will be allowed to sell tea / snacks / packaged water etc from separate counters of the toilets at Sl no 2, 3 and 4.**

Sl No	Location of toilet	Reserve Price (Rs) for annual licence fee
1.	Old Pay & Use Toilet in the south west corner of Pous Mela ground	Rs 90,000.00
2.	New Pay & Use Toilet in the south west corner of Pous Mela ground	Rs 1,40,000.00
3.	New Pay & Use Toilet in the south east corner of Pous Mela ground and opposite to Padma Bhavana	Rs 55,000.00
4.	New Pay & Use Toilet near old swimming pool	Rs 20,000.00

- Earnest Money Deposit for each toilet complex:- Rs. 2, 000.00
- Issue of tender Forms: - From Estate Office (during office hours) from 1st December 2015 to 7th December 2015 on payment of Rs. 500/- in cash for each tender.
- Submission of tender forms: - Within 8th December 2015 at 1.00 p.m.
- Tentative opening of tender: -8th December at 4.00 p.m.
- **Rates should be quoted on and above the reserve price, at multiples of Rs 1000.00 only**

Detailed terms & conditions are available with tender papers & in the notice board of Estate Office

Visva Bharati remains closed on Wednesday and Sunday.

Deputy Registrar
Estate Office
Visva-Bharati





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VISVA BHARATI, ESTATE OFFICE

☎ :- 03463-262751-56 Ext-317

A. ELIGIBILITY CONDITIONS

The applicant should have:

1. Income Tax registration with PAN card in the name of agency / self.
 2. Trade licence (relevant for providing such services).
 3. EPIC (Voter ID card).
 4. Sound financial condition with bank deposit of at-least Rs 2 lakhs. (Certificate from bank is to be submitted along with tender paper). #
 5. Past experience in running Pay & Use toilets, managing conservancy / sanitation services etc under any Government Department or Statutory Authority or local body. *
- # This condition may be waived in case of Self-Help Group, Co-Operative Society etc if a recommendation to this effect is obtained from Chairman of Municipality, Pradhan of Gram Panchayet or Sabhapati of Panchayet Samiti or Block Development Officer.
- * This condition is not essential and may be relaxed suitably at the discretion of the Tender Committee, if the applicant is otherwise eligible.


B. TERMS & CONDITIONS OF TENDER

1. Four toilet complexes of Visva Bharati campus as detailed below will be licensed for the period of two years from the date of issue of work order. Visva Bharati will try to hand over the toilet complexes before 10th December, 2015.
2. Interested person (s) may inspect the toilets before offering tenders.
3. Reserve price for licence fee are given in table below:

Sl No	Location of toilet	Reserve Price (Rs) for annual licence fee
1.	Old Pay & Use Toilet in the south west corner of Pous Mela ground	Rs 90,000.00
2.	New Pay & Use Toilet in the south west corner of Pous Mela ground	Rs 1,40,000.00
3.	New Pay & Use Toilet in the south east corner of Pous Mela ground and opposite to Padma Bhavana	Rs 55,000.00
4.	New Pay & Use Toilet near old swimming pool	Rs 20,000.00

Note:- The licensee of each toilet complex will be required to pay 5% additional licence fee on the quoted (and accepted price) in second year of the term.

4. Former or existing licensee(s) of toilet shall submit a clearance certificate from Estate Office along with the tender paper.
5. Former licensees or their partners who have defaulted in paying licence fee or who have seriously violated terms and conditions earlier may not be issued tender forms. Forms may not be issued to encroachers of Visva Bharati's land.


अशोक कुमार माहातो / Ashok Kumar Mahato
उप-कर्मसचिव / Deputy Registrar
विश्वभारती / Visva-Bharati




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6. Each tender is to be accompanied by a photo-copy of money receipt issued by the **Accounts Officer Visva Bharati** showing **Earnest Money Deposit** of Rs 2000.00 .The earnest money will be refunded to the tenderers after the tender process is completed.
7. The successful tenderer of each toilet complex shall deposit at the cash counter of Accounts office V.B., quoted (and accepted) annual licence fee for the first year, within **7 (seven) days** from the date of receipt of acceptance cum work order from Estate Office. Work order will be treated and declared as effective only after the cash receipt for first years licence fee is submitted at Estate Office.
8. The successful tenderer of each toilet complex (s) shall deposit 10% of his / their first installment of licence fee as **Security Deposit** along with first installment of licence fee at the cash counter of Accounts office V.B. **Security Deposit** will be released after successful completion of the licence period with the full observation of all the terms and conditions .
9. Each tender is to be accompanied by photo-copies of the relevant papers. Tenders without copies of all authenticated credentials (IT PAN card, trade licence, clearance as and if applicable), Certificate form Bank and original money receipt of earnest money deposit etc. **will be treated as cancelled.**
10. Visva Bharati reserves the right to cancel any or all of the tenders without assigning any reason. University reserves the right to cancel the highest bid also.
11. The successful tenderer of each toilet complex shall sign an agreement accepting the terms and conditions on non-judicial stamp paper of **Rs. 50/-**, before commencement of the license. The cost of requisite stamp paper for execution of the deed is to be borne by tenderer(s).

C. SUMMARY OF GENERAL CONDITIONS OF THE PROPOSED LICENCE AGREEMENT


1. The licensee(s) of each toilet complex will be entitled to run / operate the toilet complex on pay & use basis for a period of **2 (two) years**. No extension of time will be granted.
2. The licensee shall deposit licence fee for second year within **31st October 2016**. In case payment is not made in time, the licence agreement will be automatically terminated without any prior intimation to the tenderer(s) and the Security Deposit will also be forfeited. In case of termination of licence agreement no claim for refund of earlier installments will be entertained.
3. **The licensee(s) will not be allowed to use the water supplied by Visva Bharati in the toilet for commercial purpose or for purpose other than for toilet users. If any such incident is reported to Estate Office the license may be terminated without notice.**
4. The licensees of three new toilet complexes at sl no 2, 3 & 4 will be allowed to sell tea, snacks, mineral water, handicrafts, sanitary napkin etc from the attached counters of the toilet complexes. However, the licensee shall provide free and sufficient potable water for the users.
5. The licensee of each toilet complex shall put up a signboard measuring 3'-0" X 4'-0" showing the user rates in each toilet complexes.
6. The licensee(s) will not be allowed to cause any damage to the toilet nor will be allowed to pollute the surrounding area by sewage / waste water or otherwise.
7. The licensee(s) shall clean or remove garbage, weeds, grass etc. from the toilet complex time to time during the licence period to keep the place clean and tidy. The place needs to be free from garbage etc. at all times and at the end of the tenure also. If local people or miscreants dump garbage or otherwise, the licensor will at once report the matter to Estate Office and the said office will take necessary action in this regard


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8. The Visva Bharati shall not be responsible for any loss in revenue due to scarcity of water during the licence period.
9. The Visva Bharati does not bind itself with any compulsion to award licence for the toilet complexes or any other contracts, jobs etc. to the licence in future.
10. The licensee will be fully responsible for strict observation of all Central & State Govt. rules / orders / laws relating to contract labour, shops & establishments, pollution control, taxes, minimum wages etc.
11. Legal jurisdiction:- Bolpur, Suri Court and Calcutta High Court
12. Arbitration: - As per laws of the land.
13. Rates will be as follows. No alteration in rates will be allowed ordinarily. However, Visva Bharati may allow increase in rates on completion of first year of the licence, if applied for and if found justified, as per prevailing market rates.

Sl. No		Type of use	Rate (Rs)		Type of use	Rate (Rs)
1	Gents	Urinal	1.00	Ladies	Urinal	2.00
2		Latrine	5.00		Latrine	5.00
3		Bath	5.00		Bath	5.00
4		Combined (1 to 3)	10.00		Combined (1 to 3)	10.00

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