

## Notice

An urgent meeting with the District Administration will be held on 04.12.2017 at 11 a.m. at the Conference Hall of Central Library (First Floor), Visva-Bharati to consider the following agenda regarding Poush Utsava- 2017.

- Matters regarding ensuing Poush Utsava- 2017
- 2. Miscellaneous, if any, with the permission of the Chair

All concerned are requested to kindly make it convenient to attend the meeting.

## Members:-

- 1. Vice-Chancellor, Visva-Bharati Chairman
- 2. All Directors of Visva-Bharati
- 3. All Principals of the Bhavanas/ Vibhaga, Visva-Bharati
- 4. Registrar, Visva-Bharati
- 5. Finance Officer, Visva-Bharati
- 6. Librarian, Visva-Bharati
- Deputy Librarian, Visva-Bharati
- 8. Proctor, Visva-Bharati
- 9. Deputy Proctor, Visva-Bharati
- 10. Chief Medical Officer, Pearson Memorial Hospital, Visva-Bharati
- 11. Joint Registrar(Accounts), Visva-Bharati
- 12. Joint Registrar(Administration), Visva-Bharati
- 13. Joint Registrar(Establishment), Visva-Bharati
- 14. Joint Registrar(Estate) & IC Legal Cell, Visva-Bharati
- 15. University Engineer, Visva-Bharati with his team
- 16. Deputy Registrar(In-Charge, Garden), Visva-Bharati
- 17. Chief Security Officer, Visva-Bharati
- 18. Assistant Registrar(Public Relations), Visva-Bharati
- 19. Secretaries, Karmi-Parishad, Visva-Bharati
- 20. Shri Debabrata Sarkar, President, Karmi-Sabha
- 21. Shri Bidyut Sarkar, Secretary, Karmi-Sabha
- 22. Dr. Goutam Saha
- 23. Dr. Atanu Sasmal
- 24. H.O.D., Deptt. of Environmental Studies
- 25. All Members, Santiniketan Trust

Memo.No.REG/Notify/7/4

Date: 30.11.2017

To: 1. All Members Concerned (25)

Copy to:

- 1. C.S to Vice-Chancellor
- 2. Assistant Registrar (Meeting) with a request to arrange for tea and snacks for the members.

Registrar(Acting)

Visva-Bharati

Registrar (Acting) Visva-Bharati

- 3. Asstt. Registrar, Office of the Pro-Vice Chancellor
- 4. University Webmaster- To upload it in the University Website.