

## OFFICE ORDER

Sub: Temporary allotment of quarters no 25 at Ratanpalli for academic use of the Dep't of Arabic, Persian, Urdu & Islamic Studies, Bhasha-Bhavana

The undersigned is directed to convey that in supersession of Office Order no Estate/QT-12/328/2019-20 dated 06.11.2019, the competent authority has been pleased to allot the A-type quarters no. 25 at Ratanpalli temporarily for academic use of the Dep't of Arabic, . The said department will occupy the premises within Persian, Urdu & Islamic Studies 7 ( seven) days of issuing of this Office Order.

Memo no: Estate/QT-12/445 /2019-20

Date: 21/01/2020

Visva-Bharati

To

1. Head, Dep't of Arabic, Persian Urdu & Islamic Studies, V.B. - With request to take over the quarters no 25 at Ratanpalli with intimation to Estate Office

## Copy to:

- 1. All Directors/ Principals / HODs/ In-charge of all Bhavanas/ Departments/ Sadana /Offices etc.
- 2. Finance Officer, V.B.
- 3. University Engineer: Electricity bill for the period of occupation of the aforesaid departments will be borne by the University
- 4. Joint Registrar (Academic & Research), V.B.
- Chief Security Officer, V.B.
- 6. C.S to the Vice-Chancellor, V.B.
- 7. Email Administrator, Computer Centre, V.B Kindly upload the notice on Visva-Bharati Web-site for wide circulation.