

**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is directed to convey that the Upacharya, subject to ratification by the Karma-Samiti (Executive Council), is pleased to appoint Dr. Amit Roy, Associate Professor, Bio-Technology as Head, Department of Bio-Technology, Siksha-Bhavana, Visva-Bharati with immediate effect in place of Professor Sanghamitra (Roy) Raha, present HOD, Bio-Technology, Siksha-Bhavana, Visva-Bharati, till Professor Siba Prasad Adhikary joins at the Department of Bio-Technology, Siksha-Bhavana, Visva-Bharati.

Professor Sanghamitra (Roy) Raha and Dr. Amit Roy are requested to handover and takeover the charge of the Head, Department of Bio-Technology, Siksha-Bhavana, Visva-Bharati accordingly with an intimation to the undersigned.

Memo No. Estab. / E-I / AOH & IC / 2016-17/ 29

Date: 24-11-2016


Registrar (Acting)
Visva-Bharati

To

- 1) Prof. Sanghamitra (Roy) Raha, Intergrated Science & Head, Bio-Technology, Siksha-Bhavana
- 2) Prof. Siba Prasad Adhikary, Department of Bio-Technology, Siksha-Bhavana
- 3) Dr. Amit Roy, Associate Professor, Bio-Technology, Siksha-Bhavana

Copy forwarded for information & necessary action to:-

- 1) Pro-Vice-Chancellor / Directors / Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres / Sections
- 3) Joint Registrar-(Examinations) / Deputy Registrar-(Academic & Research)
- 4) Proctor & Chairman, (HMC)
- 5) Dean / Deputy Dean of Students Welfare
- 6) Finance Officer / JFO
- 7) All Joint Registrars / Deputy Registrars / Assistant Registrars
- 8) Accounts Officer
- 9) Chief Medical Officer / Chief Security Officer / University Engineer
- 10) Internal Audit Officer
- 11) Hindi Officer- [With a request to translate it into Hindi and arrange to upload in the University Website]
- 12) C.S to Upacharya
- 13) P.A. to Registrar
- 14) Section Officer, Meeting for placing it for ratification of the E.C.
- 15) University Web-Master- Please upload it in the University Website
- 16) Personal file.