

বিশ্বভারতী
বিশ্বভারতী
VISVA-BHARATI

OFFICE ORDER

The undersigned is to convey that the competent authority has been pleased to pass the following order in the interest of the university.

Sri Deb Kumar Chatterjee, Office Assistant will perform his duties at Central Transport Cell in addition to his normal duties at Patha Bhavana for the period of three (03) months with immediate effect.

For the purpose, he will work at the Central Transport Cell for two working days and at Patha Bhavana for rest of the working days in a week.

No. REG/O.O/89/148
Date: 16.08.2021


Registrar (Acting)
Visva-Bharati

To

Shri Deb Kumar Chatterjee | Through Head of the Department Concerned.

Copy forwarded for information and necessary action to:

1. Principal, Patha Bhavana
2. Finance Officer
3. Joint Registrar (Establishment)
4. Joint Registrar (Accounts)
5. Deputy Registrar & CS to Vice-Chancellor
6. Assistant Registrar & In-Charge Public Relations and C.T.C – **He is advised to complete the process of de-registration, write off etc. of the university vehicles within three months.**
7. In- Charge, Hindi Cell – to translate into Hindi and arrange to upload in the University website
8. PA to Registrar
9. University Webmaster – to upload in the University Website
10. Personal File