

Joining Circular

The following faculty member has taken over the charge as Head, Department of Botany, Siksha-Bhavana, Visva-Bharati from Prof. Narayan Chandra Mandal. The details are furnished below.

| Sl. No. | Name of the faculty member joining as HOD, Botany, Siksha-Bhavana, Visva-Bharati | Vide Office order No. & Date | Department /Bhavana | Date of Joining w.e.f |
|------------|---|---|---|--------------------------|
| 1. | Professor Swadesh Ranjan Biswas | Estab./E-1/AOH & IC/2021-22 Date: 17.06.2021 | Botany, Siksha-Bhavana, Visva-Bharati | 24.07.2021 Forenoon |

Memo No. Esteb./E-1/AOH&IC/2021-22

Date: 26.07.2021

Joint Registrar (Establishment)
Visva-Bharati

To.

1. Professor Swadesh Ranjan Biswas, Department of Botany, Siksha-Bhavana, Visva-Bharati.

 Professor Narayan Chandra Mandal, Department of Botany, Siksha-Bhavana, Visva-Bharati.

Copy forwarded for information & necessary action to:

- 1. All Directors/ All Principals of the Bhavana / Vibhaga
- 2. All Heads of the Departments / Centres / Sections
- 3. Finance Officer / Joint Registrar (Accounts) / IAO
- 4. Chief Medical Officer / Prof. In-Charge of Security / University Engineer
- 5. All Joint Registrars / All Deputy Registrars / All Assistant Registrars
- 6. Deputy Registrar cum C.S. to Upacharya
- 7. Assistant Registrar (Meeting)
- In-Charge, Hindi Cell -with a request to translate it into Hindi and arrange to upload in the University Website.
- 9. P. A. to Registrar
- 10. In-Charge, Computer Centre: Please upload it in the University website
- 11. Person Concerned
- 12. Personals File(2)