

Department of Education, Vinaya Bhavana
Visva -Bharati, Santiniketan

Ref: Edn-33/Hod./2025/91

Date: 01/08/2025

To
The Registrar
Visva-Bharati,
Santiniketan

Through the Principal, Vinaya Bhavana

Sub: Handover & Takeover the charge of the Office of the Head, Department of Education, Vinaya Bhavana, Visva-Bharati, Santiniketan

Sir,

In compliance with the letter, Vide Memo No. Estab./E-1/AOH&IC/2025-26 , Date: 16.07.2025, I hereby handover the charge of the office of the Head, Department of Education, Vinaya Bhavana, Visva-Bharati, Santiniketan to Dr. Shyamsundar Bairagya, Department of Education, Vinaya Bhavana, Visva-Bharati, Santiniketan on this day of 1st August, 2025 forenoon.

P. Sikdar
01/08/2025
(Dr. Partha Pratim Sikdar)
Associate Professor,
Department of Education,
Vinaya Bhavana, Visva-Bharati, Santiniketan

I takeover the charge of the Office of the Head, Department of Education, Vinaya Bhavana, Visva-Bharati, Santiniketan on this day of 1st August, 2025 forenoon.

Bairagya 01/08/2025
(Dr. Shyamsundar Bairagya)
Associate Professor, Department of Education,
Vinaya Bhavana, Visva-Bharati
Santiniketan

Copy forwarded for information and necessary action to:

1. Finance Officer/Joint Registrar (Accounts)/JFO-IA
2. Proctor/Dean/Deputy Dean of Students' Welfare.
3. Chief Medical Officer/Professor in -charge of Security/ University Engineer
4. Joint Registrar & C. S. to Upacharya,
5. Joint Registrar Academic and Research
6. Joint Registrar Examinations
7. Assistant Registrar (Meeting) for placing it for ratification of the EC
8. PA to the Registrar/ Section Officer(E-I, E-II, E-III & File)
9. In-charge of Computer Centre - with a request to upload it in the university website
10. Personal Files (2)

Forwarded
Santiran Mandal
01.08.2025
अध्यक्ष / Adhyaksha (Principal)
विनय भवन / Vinaya-Bhavana
विश्वभारती / Visva-Bharati
शान्तिनिकेतन / Santiniketan