

বিশ্বভারতী
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VISVA-BHARATI



OFFICE ORDER

I am directed to convey for information to all concerned that the following re-arrangement of official duties is made in the interest of the University with immediate effect:

| Sl. No. | Name & Designation | Present Assignment | New Assignment |
|---------|--|--|--------------------|
| 1 | Smt. Silpi Pal Jr. Office Assistant Cum Typist (Employee code no. 2002034) | Sree Sadana Girls' Hostel | Garden Section |
| 2 | Sri Kanchan, MTS (Employee code no. 2023309) | Elmhirst Boys' Hostel | |
| 3 | Sri Bhismadev Chatterjee, ECW | Elmhirst Boys' Hostel | Sanitation Section |
| 4 | Sri Krishna Chandra Das Skilled Labour (Employee code no. 1992042) | Elmhirst Boys' Hostel | Agricultural Farm |
| 5 | Sri Tarun Bhattacharya CLTS | Kala Sangit & Kala Bhavana Boys' Hostel | |
| 6 | Smt. Minati Das, ECW | Pratima Girls' Hostel | P.M.Hospital |
| 7 | Sri Subodh Hazra, Helper (Employee code no. 2001044) | PSB Boys' Hostel | Sangit Bhavana |
| 8 | Smt. Purnima Roy, CLTS | Amrapali Girls' Hostel | Siksha Bhavana |
| 9 | Smt. Saraswati Pal Jr. Office Assistant Cum Typist (Employee code no. 1993021) | Office of the Proctor | Patha Bhavana |
| 10 | Smt. Paku Hembram, Sevika (Employee code no. 2002032) | Sriniketan Girls' Hostel | |

The Heads of the Departments/Offices concerned are requested to release the above incumbents immediately so as to enable them to join the new place of posting. The joining reports may be sent to the undersigned through the Heads of the Departments concerned immediately.

No. Estab/E-III/O.2

Date: 02.07.2025

Registrar (Acting)
Visva-Bharati

To,

All the above mentioned employees – Through Head of the Department concerned

Copy forwarded for information and necessary action to:

1. Principal, Sangit Bhavana
2. Principal, Kala Bhavana
3. Principal, Siksha Bhavana
4. Principal, Palli Siksha Bhavana
5. Principal, Patha Bhavana
6. Proctor
7. Chief Medical Officer
8. Joint Registrar & CS to the Vice-Chancellor
9. Joint Registrar (Accounts)
10. Deputy Registrar (Establishment & Administration)
11. In-charge, Garden Section
12. In-charge, Sanitation Section
13. In- Charge, Hindi Cell – to translate into Hindi and arrange to upload in the University website
14. PA to Registrar
15. University Webmaster – to upload in the University Website
16. File